A Message from the Assistant Director

Welcome to Penn State’s University Park Campus!

There is truly something here for everyone and you are an essential part of what makes Penn State great.

Navigating Penn State will be challenging. The work will be both intellectually stimulating and demanding; after all, we are a teaching, research and public service university. Some classes are large and others are small. Always ask questions and seek answers. Be encouraged and stay motivated.

It is my hope that this Adult Learner Handbook serves you beyond your first week of classes and that you find it a valuable “go-to” reference guide on your academic journey. Whether you take a combination of classes online via the World Campus, attend classes evenings or weekends through Continuing Ed, or sit in the classroom at University Park, we promise to make your undergraduate experience a memorable one.

Plan to do something new every month. Diversity adds value. Let your imagination, ingenuity and thirst for exploration be your guide. Although you will have numerous responsibilities juggling your academics, managing your families, work, and community service, I strongly encourage you to try something new during your college experience. Join the adult learner and student veteran organizations or one of 900 other clubs, attend a Distinguished Speaker Series lecture, take advantage of the many theatrical or musical performances, compete at any level, take up a hobby, do something you’ve never done before…after all this is a new adventure! Explore the nuclear plant, take advantage of education abroad, attend homecoming, take photos at the Lion Shrine, climb Mt. Nittany, take a tour and so much more – it’s all waiting just for you!

Opportunity is the key to your success and it lies not only in books but in your whole life experience.

Be Who You Are. Together.

Leslie A. Laing
Assistant Director Adult Learner Programs
Stay Connected Online

Email: After you obtain your Penn State Access Account, University offices or departments will communicate important information to this Penn State e-mail address (. . . @psu.edu). Remember to check your Penn State e-mail account via WebMail (webmail.psu.edu) often. Also, current news, events and activities will be shared to the Adult Learner List serve (L-UP – Adult-Admit).

PSUAlert: Sign up online for PSUAlert emergency information at psualert.psu.edu to receive alerts via text message.

Facebook: Become a Fan www.facebook.com/pennstate

Twitter: Follow us @penn_state

Begin with the end in mind.
Student Orientation & Transition Programs
Bank of America Career Services Center
814-865-4178
orientation.psu.edu

Student Orientation and Transition Programs, through collaborative partnerships, provides a comprehensive learning experience for Penn State undergraduate students that support a successful academic, social, and personal transition to the University. This is accomplished for new and continuing students, and their parents/family members, through programs such as:

- Change-of-Campus Welcome
- Link UP (campus visit program for students considering a campus change)
- New Student Orientation
- Transfer Student Orientation
- Welcome Week Programs (at the start of each semester)

Members of the Orientation Team (made up of undergraduate students) volunteer their time throughout the academic year and are employed throughout the summer to assist new students, parents and family members at each stage of their transition to the University.

Penn State First-Year Learning Outcomes and Competencies

The First-Year Learning Outcomes and Competencies were developed to improve students’ success by increasing academic and social integration into the University. These outcomes and competencies are now being used as the basis for examining the first-year experience at Penn State.

In addition to achieving Penn State’s General Education Learning Outcomes (edge.psu.edu/gened.shtml), at the end of the first year of academic study, the student will:

- Understand and meet academic expectations; engage in active learning and use effective time management to balance academic work with extra-curricular activities.
- Learn about the value of higher education to both society and to individuals; appreciate the value of the general education curriculum and the worth of lifelong learning and scholarship.
- Be familiar with student services and academic resources on campus; actively use those resources and interact with staff.
- Engage with faculty in and outside of the classroom.
- Interact effectively with peers in social settings, and through educationally purposeful student activities.
- Refine short-term and long-term academic goals; learn about career management; establish more specific career goals.
- Achieve a higher competency in writing, note-taking, active reading, critical thinking and quantitative reasoning to be able to master college-level work.
- Expand knowledge of human diversity and cultural competence; effectively interact with others.
- Engage in activities leading to improved personal health and fitness; learn about making responsible decisions in a college environment.
- Be a positive and contributing member of the Penn State community; engage in community service activities; develop an understanding of sustainability and how to incorporate sustainable behaviors in daily activities.

Approved by: The Pennsylvania State University First Year Experience Committee, April 2005.

Penn State Reads
pennstatereads.psu.edu

Penn State Reads is an initiative sponsored by Undergraduate Education, Student Affairs, the Office for Student Orientation & Transition Programs, and the University Libraries. It is designed to provide a shared experience among new first-year students, encourage intellectual engagement within and beyond the classroom, stimulate critical thinking, and foster a deeper connection to Penn State’s mission and core values. Students will receive a copy of the book at New Student Orientation, and they should read it prior to participating in Welcome Week activities. Students will have the opportunity to participate in a variety of programming and discussions that will connect the themes of the book to challenges facing college students today.

It’s What I Do: A Photographer’s Life of Love and War, by Lynsey Addario is the 2017-18 Penn State Reads book. The book tells the story of Addario’s life, from the first time she held a camera to her extensive work as a photojournalist covering events in the Middle East after the September 11th attacks on the United States. Her book explores issues of gender, sexuality, politics, religion, and the challenges of conveying current events to an international audience. Addario also shares her struggles to be taken seriously as a female photojournalist in a war zone while simultaneously hoping for a family of her own. Addario has been recognized with a MacArthur Genius Grant and she has won a Pulitzer Prize for her work. Addario will be visiting campus October 16 – 17, 2017.

Additional information for parents and family members is available on the program website and through social media.
New Student Arrival Checklist

Stay Connected
- Obtain PSU ID card and access account (idcard.psu.edu) and activate your access account.
- Become our fan on Facebook - facebook.com/pennstate
- Follow PSU on Twitter @penn_state
- Learn about Webmail and check your account daily via webmail.psu.edu
- Complete registration by paying tuition and fees on LionPATH.
- Get access online for bills/tuition, Bursar account, and academic verification.
- Sign up for PSUAlert for emergency information at psualert.psu.edu
- Learn about Canvas, a learning management system: https://lmstools.ais.psu.edu/login/ldapfps.html

Healthcare
- All incoming students (born after 1956) must submit immunization records prior to arrival on campus. Visit the University Health Services website for information on required immunizations and the submission process studentaffairs.psu.edu/healthy
- Students should copy and bring insurance and prescription cards. See page 31.
- Students should have information about their current and maintenance prescription medications (Prescription refills are available at UHS)
- Submit health insurance information in LionPATH. Students without health insurance can purchase it through Penn State.

Complete the Following Online Modules
- Penn State SAFE (Student Alcohol Feedback and Education) (page 33, edge.psu.edu/firstyear)
  - Family members can view a specialized version at edge.psu.edu/firstyear/parents.shtml
- Penn State AWARE (Sexual Assault Awareness Module) (page 33, edge.psu.edu/firstyear)
- Know the Code quiz edge.psu.edu

Prepare for Move-In Day:
Residential and Off-campus Students
- View room assignments and roommate information at eliving.psu.edu
- Contact your new roommate to make introductions and discuss what to bring
- Read about what to pack and what to leave behind at arrival.psu.edu
- Map out the location of your classes geog.psu.edu/print-campus-maps
- Consider purchasing or renting textbooks (can be ordered online, bundled, and picked up) through the Penn State Bookstore at psu.bncollege.com
- Review move-in procedures; print out parking information arrival.psu.edu

Transportation
- Register your vehicle, motorcycle, bicycle and learn where to park - transportation.psu.edu/
- Obtain CATA bus schedule and pass - transportation.psu.edu/bus

Orientation Activities
- Participate in Welcome Week activities and get involved in out-of-class programs - orientation.psu.edu/welcome-general
- Review your class schedule in LionPATH and time management and study skills - pennstatelearning.psu.edu
- Learn more about student programs and services available to students - studentaffairs.psu.edu
Family and Friend Matters

Adult students often enter the college environment anxious and uncertain about their ability to succeed and compete successfully with more traditional students. Current research tells us that adult students are typically more successful than younger students because of their maturity and the experience that they bring to the classroom. Adults are likely to exhibit high levels of motivation, more specific occupational goals, and an uncompromising desire to get the most education possible for the money.

However, transitioning does not happen overnight. It takes time. We encourage you to participate in Welcome Week adult-focused events (campus tours, meeting fellow students, community service opportunities), attend the involvement fairs, talk with people sitting next to you in classes and to take advantage of the course instructor’s office hours. Introduce yourself.

Academic expectations should be realistic. As a general rule, plan to spend two hours outside the classroom for each credit hour in which you are enrolled. For example, you should plan on spending approximately six hours per week preparing for class, responding to assignments, reading material, etc., for each three-credit class you have. It may take a couple of semesters as well as different types of class formats to determine how much time you will need for each class. To prepare for your college experience become familiar with Webmail and Microsoft Office software, including Word, Access, Excel and Powerpoint.

College can cause a rollercoaster of emotions. One minute you may feel like the only person who does not feel at home at Penn State and the next minute you never want the experience to end. Find a mentor. Visit the Adult Learners Program and Services Office (http://studentaffairs.psu.edu/adults/) in 210 Boucke Building. All students need a sounding board and a sympathetic ear to work through frustrations.

Juggling multiple roles will become even more challenging. You have taken on an additional role to that of parent, partner/spouse, son/daughter, worker, veteran, neighbor, friend, and caregiver. This additional role of student will affect each of the other roles. The patience and understanding of everybody involved will be required.

Coping with relationships may pose a stressor. Allow your family, partner, spouse or kids to be as much a part of your academic life as possible. Be prepared to carve out space you will need for coursework and academic pursuits.

If you seem overwhelmed or experience serious emotional distress or anxiety, seek assistance. Counseling and Psychological Services (CAPS) is a resource that provides support, assistance, and referral for long-term counseling. All family members are encouraged to visit http://studentaffairs.psu.edu/counseling/services/outreach.shtml, a website created by CAPS to assist family members to help students cope with important emotional health matters. Watch for free seminars offered by CAPS.

Have family conferences regarding finances. It is important to discuss financial expectations with family so that you all understand how much money will be available. Additionally, be sure to talk about responsible credit card usage. Credit card companies view students to be a good risk and will often send students credit card applications. As credit card debt has serious consequences, it is important to be aware of annual fees, interest rates, and effects on the family budget.

TIPS FOR SUCCESS AS A STUDENT

Get involved. Students who are involved in out-of-class activities make friends more quickly and feel a greater sense of satisfaction with their college experience than those who do not. Engaging in co-curricular activities also presents you with opportunities to enhance your leadership skills, decision-making ability, time management skills, and ability to work in teams.

Get to know others. Interacting with at least one faculty or staff member outside of class makes you feel more comfortable in your new environment and more acclimated to college.

Consider academic responsibilities to be a full-time job. Developing sound time management and study skills may be challenging for you in your new role as a student. College course work tends to require you to engage in more self-directed study outside of the classroom and complete a higher volume of work. Research suggests that students that commit to a 30 to 40 hour academic week (hours in class + hours studying = 30–40 hours) tend to achieve more academic success than peers who do not put forth appropriate study time.

Key Dates: 2017–2018 Academic Year

<table>
<thead>
<tr>
<th>SUMMER SESSION II 2017</th>
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<tbody>
<tr>
<td>New Student Arrival Day</td>
<td>June 25</td>
</tr>
<tr>
<td>Summer Welcome (for new summer semester students)</td>
<td>June 25 - 27</td>
</tr>
<tr>
<td>Classes Begin</td>
<td>June 28</td>
</tr>
<tr>
<td>Drop Period</td>
<td>June 28 - 29</td>
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<tr>
<td>Add Period</td>
<td>June 28 - June 30</td>
</tr>
<tr>
<td>Independence Day (observed) – No Classes</td>
<td>July 4</td>
</tr>
<tr>
<td>Late Drop Ends</td>
<td>August 1</td>
</tr>
<tr>
<td>Withdrawal Deadline</td>
<td>August 9</td>
</tr>
<tr>
<td>Classes End</td>
<td>August 9</td>
</tr>
<tr>
<td>Study Day</td>
<td>August 10</td>
</tr>
<tr>
<td>Final Exams</td>
<td>August 11</td>
</tr>
<tr>
<td>Residence Halls close at noon</td>
<td>August 12</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FALL SEMESTER 2017</th>
<th></th>
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<tbody>
<tr>
<td>Fall Semester Tuition Bill Arrives (to student’s email account)</td>
<td>Early August</td>
</tr>
<tr>
<td>Fall Semester Tuition Due</td>
<td>Mid-August</td>
</tr>
<tr>
<td>New Student Arrival Days</td>
<td>August 18 - 19</td>
</tr>
<tr>
<td>Welcome Week</td>
<td>August 19 - 26</td>
</tr>
<tr>
<td>Classes Begin</td>
<td>August 21</td>
</tr>
<tr>
<td>Drop Period</td>
<td>August 21 - 26</td>
</tr>
<tr>
<td>Add Period</td>
<td>August 21 - 27</td>
</tr>
<tr>
<td>Labor Day – No Classes</td>
<td>September 4</td>
</tr>
<tr>
<td>Parents &amp; Families Weekend</td>
<td>October 13 - 15</td>
</tr>
<tr>
<td>Late Drop Ends</td>
<td>November 10</td>
</tr>
<tr>
<td>Residence Halls close at 10:00 a.m.</td>
<td>November 19</td>
</tr>
<tr>
<td>Thanksgiving Holiday – No Classes</td>
<td>November 19 - 25</td>
</tr>
<tr>
<td>Residence Halls reopen at 10:00 a.m.</td>
<td>November 26</td>
</tr>
<tr>
<td>Withdrawal – Deadline</td>
<td>December 8 at 5:00 p.m.</td>
</tr>
<tr>
<td>Classes End</td>
<td>December 8</td>
</tr>
<tr>
<td>Study Days</td>
<td>December 9 - 10</td>
</tr>
<tr>
<td>Final Exams</td>
<td>December 11 - 15</td>
</tr>
<tr>
<td>Residence Halls close at 4:00 p.m.</td>
<td>December 16</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SPRING SEMESTER 2018</th>
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<tbody>
<tr>
<td>Spring Semester Tuition Bill Arrives (to student’s email account)</td>
<td>Early December</td>
</tr>
<tr>
<td>Spring Tuition Due</td>
<td>Mid-December</td>
</tr>
<tr>
<td>New Student Arrival Day</td>
<td>January 6</td>
</tr>
<tr>
<td>Residence Halls open at 8:00 a.m. for returning students</td>
<td>January 6</td>
</tr>
<tr>
<td>Winter Welcome</td>
<td>January 6 - 13</td>
</tr>
<tr>
<td>Classes Begin</td>
<td>January 8</td>
</tr>
<tr>
<td>Drop Period</td>
<td>January 8 - 13</td>
</tr>
<tr>
<td>Add Period</td>
<td>January 8 - 14</td>
</tr>
<tr>
<td>Martin Luther King Day – No Classes</td>
<td>January 15</td>
</tr>
<tr>
<td>Residence Halls close at noon</td>
<td>March 3</td>
</tr>
<tr>
<td>Spring Break – No Classes</td>
<td>March 4 - 10</td>
</tr>
<tr>
<td>Residence Halls reopen at 10:00 a.m.</td>
<td>March 11</td>
</tr>
<tr>
<td>Late Drop Ends</td>
<td>April 6</td>
</tr>
<tr>
<td>Withdrawal Deadline</td>
<td>April 27 at 5:00 p.m.</td>
</tr>
<tr>
<td>Classes End</td>
<td>April 27</td>
</tr>
<tr>
<td>Study Days</td>
<td>April 28 - 29</td>
</tr>
<tr>
<td>Final Exams</td>
<td>April 30 - May 4</td>
</tr>
<tr>
<td>Residence Halls close at 4:00 p.m.</td>
<td>May 6</td>
</tr>
<tr>
<td>Commencement</td>
<td>May 4 - 6</td>
</tr>
</tbody>
</table>

1 New international students will arrive several days prior to this date.  
2 These dates apply to full semester courses.
The Registrar: Ways to Enroll

Office of the University Registrar
112 Shields Building
814-865-6357
registrar.psu.edu
registrar@psu.edu

The Office of the University Registrar has University-wide responsibility for student academic records and related processes, including; registration, academic transcripts, confidentiality of student records, grade reporting, graduation and diplomas, enrollment verification, and degree audits. Our goal is to provide you with accurate and complete information in a quick and efficient manner.

Academic Renewal:
www.registrar.psu.edu/returning_university/academic_renewal.cfm
Academic renewal provides an opportunity for former Penn State students having a 2.0+ GPA to resume their academic career after a four year minimum break in coursework without being penalized by their past academic record.

Non-degree student:
http://handbook.psu.edu/content/student-classification-and-adviser-assignment#nondegree_student
Any person having received a high school diploma or its equivalency is permitted to register, on a space available basis, as a non-degree regular student.

Re-enrollment:
www.registrar.psu.edu/re_enrollment/re_enrollment.cfm
Re-enrollment allows a former degree candidate to resume degree candidacy.

Continuing Education
http://ceup.psu.edu/

Continuing Education at University Park collaborates with the Penn State academic colleges to deliver credit courses, primarily in the evening hours. The courses can be applied to many Penn State degrees and certificates. The evening courses tend to fit well into the schedule for those who are working or have other day time responsibilities.

World Campus
http://www.worldcampus.psu.edu/

Penn State World Campus is “Penn State | Online.” The World Campus was created for adult learners who may need a more flexible way to access a Penn State education. The mission is to deliver Penn State degrees, certificates, and courses in convenient distance learning formats, and our organizational structure enables us to do just that. You can take a combination of in-class, online and weekend courses to fulfill your degree requirements.
The Penn State Degree & Academic Colleges

The Penn State Degree
The Penn State undergraduate degree is designed to help students develop a breadth of skills as well as depth of knowledge in a content area. Breadth is structured around general education, and depth is acquired through the major.

General Education Requirements
General education represents the foundation of a Penn State education and is designed to help students develop a breadth of skills and knowledge. For additional information: handbook.psu.edu/content/general-education.

<table>
<thead>
<tr>
<th>FOUNDATIONS</th>
<th>CREDITS</th>
<th>OBJECTIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Writing and Speaking</td>
<td>9</td>
<td>Communicate clearly in both writing and speaking</td>
</tr>
<tr>
<td>Quantification</td>
<td>6</td>
<td>Develop proficiency in working with numbers and logic</td>
</tr>
<tr>
<td>TOTAL</td>
<td>15</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>KNOWLEDGE DOMAINS</th>
<th>CREDITS</th>
<th>OBJECTIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Natural Sciences</td>
<td>9</td>
<td>Understand how scientists reason, draw conclusions, and think critically</td>
</tr>
<tr>
<td>Arts</td>
<td>6</td>
<td>Understand and appreciate creative works and their contributions to society</td>
</tr>
<tr>
<td>Humanities</td>
<td>6</td>
<td>Develop an understanding of human values and perspectives</td>
</tr>
<tr>
<td>Social and Behavioral Sciences</td>
<td>6</td>
<td>Understand and predict human behavior</td>
</tr>
<tr>
<td>Health and Physical Activity</td>
<td>3</td>
<td>Gain exposure to knowledge, attitudes, and skills needed to live healthfully</td>
</tr>
<tr>
<td>TOTAL</td>
<td>30</td>
<td></td>
</tr>
</tbody>
</table>

Major Requirements
Requirements differ for each major and in each academic college. Generally, major requirements include prescribed courses (courses all students in the major take), additional courses (courses students choose from a limited list), and supporting courses (courses students choose with help from an academic adviser to fit individual interests and goals). Bachelor of Arts degrees have additional requirements including world language, BA fields, and other cultures.

Other Requirements
Depending on the college and major, a degree program may also include world/foreign language proficiency, internship experience, human diversity courses, and/or electives.

Career Services
Adult learners bring life and work experiences to their collegiate career. We encourage you to use the resources in Career Services to help you explore majors and career options through assessment tools that examine your values, interests, and abilities along with the other services provided including career counseling, workshops, help in searching for internships and co-ops, career fairs, job postings, and on-campus interviewing.

Academic Colleges
Penn State grants degrees in majors housed within academic colleges. University Park campus is home to twelve of Penn State’s seventeen academic colleges. You should consider both the overall perspective of the academic college as well as the particular major when making decisions about academic direction. All first-year students are enrolled in an academic college or in the Division of Undergraduate Studies.

Students graduate from majors housed in one of the following academic colleges:

- **College of Agricultural Sciences** applies life sciences and business principles to managing the environment and its resources. ogsci.psu.edu
- **College of Arts and Architecture** refines students’ creative talents and commitment to performance, design, and the visual arts. artsandarchitecture.psu.edu
- **Smeal College of Business** focuses on gathering, analyzing, and processing information for decision making in the business world. smeal.psu.edu
- **College of Communications** focuses on mass media’s functions, responsibilities, changes, and impact on society. comm.psu.edu
- **College of Earth and Mineral Sciences** focuses on the earth, the environment, and energy resources through study of the earth sciences. ems.psu.edu
- **College of Education** focuses on learning processes and challenges and develops knowledge and skills in a content area in order to teach and counsel others. ed.psu.edu
- **College of Engineering** focuses on the application of mathematical and physical science principles to solving technical and societal problems. www.engr.psu.edu
- **College of Health and Human Development** seeks to improve human health and well-being through study of science, business, and social and psychological sciences. hhd.psu.edu
- **College of Information Sciences and Technology** applies technology and team work principles to solving problems. ist.psu.edu
- **College of the Liberal Arts** develops knowledge in the social sciences, humanities, and languages and builds critical thinking, complex reasoning, communication, and writing skills. la.psu.edu
- **College of Nursing** develops professional and technical skills in health care. nursing.psu.edu
- **Eberly College of Science** develops knowledge in the mathematical, physical, and life sciences as well as skills in scientific research. science.psu.edu

KEY: Course Requirements

- Math 140*
- Math 110**
- Chem 110*
- World/Foreign Language†

* Majors that require Math 140 and Chem 110 have a strong focus on applying scientific principles using calculus and other scientific disciplines.
** Majors that require Math 110 focus on analytical problem solving, often in a business setting.
† Majors that require world/foreign language proficiency have either an intercultural focus or a liberal arts foundation indicative of breadth of knowledge.
Division of Undergraduate Studies
101 Grange Building
814-865-7576
dus.psu.edu

The Division of Undergraduate Studies (DUS) enrolls and advises students who are exploring majors in multiple academic colleges. Students choosing from more than one possible major may start in the division and, after exploring and selecting a major/college and meeting eligibility requirements, move into an academic college within their first two years.

Declaring a Major
There are more than 160 majors offered at the University Park campus. Most students will declare a major in their second year.

Most majors at Penn State require a minimum cumulative grade-point average (CGPA) of 2.00 and third-semester standing for entrance. Some majors have additional requirements for entrance, such as stronger academic records, completion of specific courses, or demonstration of special talent.

A few majors have more applicants than can be accommodated because of space, faculty, or other resource limitations and are under administrative enrollment control.

Currently, the following majors are under administrative enrollment control for students admitted to the University in the summer or fall of 2017:

- **Behrend College**: Mechanical Engineering
- **College of Communications**: Advertising/Public Relations
- **College of Earth and Mineral Sciences**: Energy Business and Finance, Petroleum and Natural Gas Engineering
- **College of Engineering**: Aerospace Engineering, Architectural Engineering, Biomedical Engineering, Chemical Engineering, Civil Engineering, Computer Engineering, Computer Science, Industrial Engineering, Mechanical Engineering, Nuclear Engineering
- **College of Information Sciences & Technology**: Information Sciences and Technology, Security and Risk Analysis
- **Smeal College of Business**: Accounting, Corporate Innovation and Entrepreneurship, Finance, Management, Management Information Systems, Marketing, Risk Management, Supply Chain and Information Systems

To be guaranteed entrance to these majors, students must be enrolled in the college offering the major or in the Division of Undergraduate Studies and, within a designated credit window, complete the required courses and have the minimum CGPA required for the intended major. Other requirements may also apply. Students are strongly encouraged to work closely with an academic adviser and to review the specific entrance criteria for intended majors at advising.psu.edu/entrance-major-requirements.

Declaring a Minor
http://handbook.psu.edu/content/minors

A minor is an academic program that supplements a major. Minors require a minimum of 18 credits and typically no more than 21 credits with at least 6 but ordinarily not more than half of the credits at the 400 level. A minor program may consist of course work in a single area or from several disciplines.

Academic Advising Centers

- **Agricultural Sciences**: 101 Agricultural Administration Building, 814-865-7521
- **Arts and Architecture**: 104 Borland Building, 814-865-9523
- **Smeal College of Business**: 202 Business Building, 814-863-1947
- **Communications**: 204 Carnegie Building, 814-865-1503
- **Division of Undergraduate Studies**: Grange Building lobby, 814-865-7576
- **Earth and Mineral Sciences**: 14 Deike Building, 814-863-2751
- **Education**: 228 Chambers Building, 814-865-0488
- **Engineering**: 208 Hammond Building, 814-863-1033
- **Health and Human Development**: 5 Henderson Building, 814-865-2156
- **Information Sciences and Technology**: 104 Information Sciences and Technology Building, 814-865-8947
- **Liberal Arts**: See advisers by major/minor at la.psu.edu, 814-865-2545
- **College of Nursing**: 210 Nursing Sciences Building, 814-863-2229
- **Eberly College of Science**: 225B Ritenour Building, 814-863-3889
- **Health Professions Advising**: 225B Ritenour Building, 814-863-3889
- **Pre-Law Advising**: Grange Building lobby, 814-865-7576
Academic Advising

Penn State students receive academic advising from professional and/or faculty advisers. Students can find their assigned adviser’s contact information in Starfish, the University’s online advising platform.

Academic advising contacts at Penn State are initiated by students. Students are encouraged to meet with their assigned adviser at least once a semester and as often as needed to successfully plan and manage their goals. Students are encouraged to seek a partnership with their assigned adviser to help them be intentional about the educational opportunities available at Penn State.

Academic advisers are prepared to:
• Help students identify and achieve their academic goals
• Promote intellectual discovery
• Encourage students to engage in both in- and out-of-class educational opportunities
• Encourage students to become self-directed learners and decision makers

For additional information: advising.psu.edu/.

Academic Integrity

The University expects students to pursue their academics in an honest and ethical manner. Penn State takes violations of academic integrity very seriously. Please refer to page 24 for more information.

Contacting Instructors

College instructors are available during their office hours or by appointment. Office hours are typically listed on the course syllabus (an outline of the course content, expectations, and grading basis). You are expected to contact instructors, if you have questions or concerns about course content, policies, or academic performance.

Course Schedule

The semester course schedule is available in LionPATH (http://launch.lionpath.psu.edu/).

Credit by Other Means

Transfer Credit
http://admissions.psu.edu/info/future/adult/credit/ or http://handbook.psu.edu/content/transfer-credits-from-other-institutions

You may transfer credits to Penn State from courses taken at another institution in order to meet degree requirements. (See the Transfer Course Evaluation Guide at https://www.admissions.psu.edu/my_admissions/tos/).

When awarded, all transfer credit is recorded on your transcript, but no grade is recorded, and your grade-point average is not affected. You should discuss with the college adviser the usability of transfer course credit toward your intended degree.

College Level Examination Program (CLEP)
http://admissions.psu.edu/academics/credit/clep

The College-Level Examination Program® (CLEP) gives you the opportunity to receive college credit for what you already know, by earning qualifying scores on any of thirty-three examinations that can be scheduled and taken at the Outreach Building at University Park or at a number of Penn State campuses throughout the state.

Credit by Portfolio Assessment
http://handbook.psu.edu/content/credit-by-portfolio-assessment

A currently enrolled student who can document college-level learning acquired in a non-collegiate setting (such as work or volunteer experience, a training program, or a hobby) may be able to petition for undergraduate credit through portfolio assessment.

Military transcripts
http://admissions.psu.edu/academics/credit/military/

A veteran or member of the active armed services or the selected reserves may be eligible for credit for educational experiences in the armed forces.

Glossary of Academic Terms
advising.psu.edu/glossary.htm

Grades/Credits

Penn State classes are graded on a 4.0 scale.

<table>
<thead>
<tr>
<th>QUALITY OF PERFORMANCE</th>
<th>GRADE</th>
<th>GRADE-POINT EQUIVALENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excellent: Exceptional achievement</td>
<td>A</td>
<td>4.00</td>
</tr>
<tr>
<td>A-</td>
<td>3.67</td>
<td></td>
</tr>
<tr>
<td>Good: Extensive achievement</td>
<td>B+</td>
<td>3.33</td>
</tr>
<tr>
<td>B</td>
<td>3.00</td>
<td></td>
</tr>
<tr>
<td>B-</td>
<td>2.67</td>
<td></td>
</tr>
<tr>
<td>Satisfactory: Acceptable achievement</td>
<td>C+</td>
<td>2.33</td>
</tr>
<tr>
<td>C</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Poor: Minimal achievement</td>
<td>D</td>
<td>1.00</td>
</tr>
<tr>
<td>Failure: Inadequate achievement</td>
<td>F</td>
<td>0.00</td>
</tr>
<tr>
<td>Academic dishonesty</td>
<td>XF</td>
<td>0.00</td>
</tr>
</tbody>
</table>

Items to Know:

Dean’s list = 3.50 SGPA (Semester Grade Point Average)
Minimum acceptable = 2.00 CGPA (Cumulative Grade Point Average)
Academic warning = < 2.0 GPA; grade point deficiencies awarded (http://www.psu.edu/ufs/policies/)
Academic drop = no longer allowed to enroll in courses as degree or provisional due to the number of deficiencies received as compared to number of credits attempted (http://www.psu.edu/ufs/policies/).

Typically, you need a 3.00 cumulative GPA (CGPA) to be competitive for undergraduate internships.

To be competitive when applying to medical school, students should have a 3.50 CGPA or higher. For med school information visit: science.psu.edu/premed/faqs

To be competitive when applying to law school, students should have a 3.33 CGPA or higher. For more law school information visit: dus.psu.edu/students/prelaw/

For additional information about med school, physical therapy school, vet school, and law school: https://dus.psu.edu/health-professions
Honor societies exist in each academic college. Check with your college’s advising center for information.

Alpha Sigma Lambda
http://www.alphasigmalambda.org
Dedicated to the advancement of scholarship and recognizes high scholastic achievement in an adult student’s career. Our local chapter is named Pi Delta Chi
http://sites.psu.edu/alphasigmalambda/.

Schreyer Honors College
https://www.shc.psu.edu/admissions/apply/gateway.cfm
Schreyer Scholars are expected to demonstrate excellent academic achievement with integrity, build a global perspective, and seek opportunities for leadership and civic engagement.

Placement Exams
http://handbook.psu.edu/content/scheduling-gen-ed-quantification-courses

Some Penn State Continuing Education courses in English, mathematics, and chemistry have prerequisites. If you have not completed a prerequisite course at Penn State (or an equivalent course through another school), you must take the appropriate placement test.

Withdrawal
handbook.psu.edu/content/withdrawal

During a semester, withdrawal is the appropriate action if you want/need to drop all the credits you have scheduled (even if your credits are in only one course). Withdrawal drops all courses (current and future semesters) through all delivery systems. A student may decide to withdraw for medical, military, or other reasons. A student who stops attending classes without officially withdrawing may receive grades of F in all courses scheduled for that semester or session.

Academic Support Services

Office of the Vice Provost for Educational Equity
314 Old Main
814-865-5906
equity.psu.edu
The Office of the Vice Provost for Educational Equity serves as a catalyst and advocate for Penn State’s diversity and inclusion initiatives. Educational Equity’s vision is a Penn State community that is an inclusive and welcoming environment for all. The following three offices are units within Educational Equity.

Multicultural Resource Center
220 Grange Building
814-865-1773
equity.psu.edu/mrc
The Multicultural Resource Center (MRC) provides individual counseling and educational services for undergraduate multicultural students at University Park. MRC counselors work with students on a variety of issues involving university policies and procedures, financial aid concerns, tutoring referrals, strategies for academic success, and assisting targets of bias motivated incidents so they might find quick resolution and attain their educational goals. MRC’s staff is dedicated to helping students succeed and graduate from Penn State.

Office of Veterans Programs
325 Boucke Building
814-863-0465
equity.psu.edu/veterans
The Office of Veterans Programs at the University Park campus is organized as a comprehensive, direct service unit for veterans and Department of Veterans Affairs (DVA) benefits recipients. The office is staffed by five full-time professionals and approximately twenty student veterans who work part-time under the provisions of DVA work-study. The staff and students provide services in three major areas: Outreach, Certification and General Counseling.

Student Disability Resources
116 Boucke Building
814-863-1807
equity.psu.edu/sdr
The Student Disability Resources (SDR) Office is committed to providing a welcoming and inclusive campus community for all students with disabilities at Penn State. The SDR staff, in collaboration with the wider University community, facilitates equal access and equal opportunity for students with disabilities so they can fully participate in all University-sponsored programs, events, and activities. Common requests for reasonable accommodations and services may include, but are not limited to: extended time for tests, use of assistive or adaptive technology, sign language interpreting, Computer Aided Real-Time (CART) captioning, and accessible instructional materials. Students requiring accommodations are encouraged to contact SDR as soon as possible. An intake appointment is necessary for all
students to determine their individual needs. Determining reasonable accommodations is done on a case-by-case basis to address the individual needs of the student.

**Penn State Learning**  
220 Boucke Building  
7 Sparks Building  
Pattee Library (late night writing)  
102 Wagner Building  
814-865-1841  
[psnstatelearning.psu.edu](http://www.libraries.psu.edu)

Penn State Learning provides no-charge tutoring and guided study groups to currently enrolled undergraduate students at Penn State. All tutors are students who have recently taken many of the courses they tutor and who are well-equipped to help their peers. At Penn State Learning students may:

- Drop in or make an appointment to see a math, writing or foreign language tutor
- Join a guided study group for select math, science, statistics, and economics courses
- Interact with an online tutor to get feedback on the draft of an assignment
- Reserve a study space with a large-screen monitor
- Apply to tutor subjects in which they excel

**Penn State Bookstore**  
HUB-Robeson Center  
814-863-0205  
[psu.bncollege.com](http://www.libraries.psu.edu)

The Penn State Bookstore provides textbooks, supplies, and technology for all courses offered by Penn State. In addition, the bookstore has an extensive selection of school spirit clothing and gifts, greeting cards, gift wrap, cosmetics and a graduation center. Our store also offers an extensive general book and magazine department as well as a 60 seat cafe. We are conveniently located in the HUB-Robeson Center, next to the HUB Parking Deck where parking is free on all non-football weekends.

**University Libraries**  
Pattee Library and Paterno Library  
814-865-6368  
[www.libraries.psu.edu](http://www.libraries.psu.edu)

The University Libraries offers students a base for a wide array of intellectual, social, and cultural endeavors. Our collections include 6.3 million titles, 779 online databases, 115,000 online journals, and much more. We offer personalized help with research and projects, online guides, course reserves, comfortable study spaces, disability services, and many other resources. The Knowledge Commons in Pattee Library offers multimedia production space, presentation practice rooms, high-tech classrooms, and group study rooms. A fall open house on September 6-7, 2017 from 9:00 a.m.- 5:00 p.m. introduces new students to our services in a fun and festive way.

Stay and Study spaces for group study ([http://www.libraries.psu.edu/psul/infosvcs/group_study.html](http://www.libraries.psu.edu/psul/infosvcs/group_study.html)), research assistance and laptop loans are also available. Study carrels can be reserved on a semester basis at [https://libraries.psu.edu/pattee-library-carrel-application](https://libraries.psu.edu/pattee-library-carrel-application).

**Global Programs**  
410 Boucke Building  
814-865-7681  
[global.psu.edu](http://www.libraries.psu.edu)

Global Programs provides oversight for all of Penn State’s international engagements and supports U.S. and international students’ transformation to becoming global citizens. Global Penn State offers:

- Over 280 quality education abroad programs to over 60 countries where students take classes that meet major, minor, and general education requirements. Global Programs has distributed over $300,000 in scholarship funds in recent years, awarding on average approximately $1,000 to each recipient.
- Advising and immigration services for more than 9,000 international students and scholars on campus, including a comprehensive new international student orientation, a variety of programs providing a welcoming environment, and ample opportunities to integrate into life at Penn State.
- Development and maintenance of partnerships and engagement with institutions of higher education around the world, to include the Global Engagement Network that fosters intra-institutional collaboration in particular regions focusing on issues critical to international understanding and global sustainability.
- Support for faculty fostering international components in coursework and intercultural and global opportunities integrating U.S. and international students in an increasingly important effort to prepare them for today’s rapidly globalizing society to promote a Global Penn State.

**Child Care Resources**  
Office of Human Resources  
120 S. Burrowes St.  
814-865-9346  
[http://ohr.psu.edu/child-care-subsidy/](http://ohr.psu.edu/child-care-subsidy/)

**Child Care Subsidy Program for Student Parents**  
407 James M. Elliot Building  
1-800-746-6759  
Courtney Horner  
[subsidy@psu.edu](mailto:subsidy@psu.edu)

The University provides a childcare information package that includes childcare around the State College area. Childcare packets can be picked up at Work/Life Programs, Office of Human Resources. If you meet the requirements, you can also apply for a child care subsidy by contacting the Office of Human Resources Work/Life Programs at 1-800-746-6759.

**Penn State IT**  
[pennstateit.psu.edu/](http://www.libraries.psu.edu)

Penn State IT ensures students have the technology tools necessary to make the most of their academic careers. Services include WebMail, IT service desks, as well as access to audio/video production facilities through Media Commons. For more information on student technology resources at Penn State, visit the Connect to Tech Student Technology Guide at [it.psu.edu/connect-to-tech](http://it.psu.edu/connect-to-tech). To keep up with the latest student-focused technology tips and stories, visit the Click! blog at [click.it.psu.edu](http://click.it.psu.edu).
Software at Penn State
software.psu.edu
Software at Penn State provides students with discounted software, often at lower prices than at big box stores or online competitors. Students can download Microsoft Office at no additional cost and stock up on other software they need for class. Popular options include Adobe Creative Cloud, Wolfram Mathematica, Matlab, and more. New software is added on a regular basis, and requests for additional options are always welcome.

Online video tutorials for technology and software bundles
Go to the Lynda.com Web site (http://lynda.psu.edu) on the lynda.com Web site, and you will be asked to enter your Penn State user ID and password. Once you log in, click on any tutorial to get started. If you have questions or problems, contact the ITS Help Desk at 814-865-HELP or lyndatraining@psu.edu.

No Pressure Math Refresher Online:
http://www.aleks.com/
ALEKS is a web-based, artificially intelligent assessment and learning system. ALEKS uses adaptive questioning to quickly and accurately determine exactly what a student knows and doesn’t know regarding mathematics. ALEKS then provides instruction on the topics the student is most ready to learn. ALEKS also provides the advantages of one-on-one instruction, 24/7, from virtually any web-based computer for a fraction of the cost of a human tutor.

iStudy for Success
istudy.psu.edu
The iStudy for Success! modules provide an introduction to college-level learning, focusing on areas in which first-year students often need to build skills, such as study methods, time management, and communication.

Access to Student Information
Office of the University Registrar
112 Shields Building
814-865-6357
registrar.psu.edu
The Office of the University Registrar has University-wide responsibility for student academic records and related processes, including: registration, academic transcripts, confidentiality of student records, grade reporting, graduation and diplomas, enrollment verification, and degree audits. Our goal is to provide students with accurate and complete information in a quick and efficient manner.

Student Educational Records
The Federal Family Educational Rights and Privacy Act of 1974—FERPA (also known as the Buckley Amendment)—is the federal law that protects the privacy of student education records and identifies the rights with respect to student education records kept by institutions.

Penn State is committed to maintaining the privacy and confidentiality of the student’s Social Security number. The primary student identification number used to conduct University business is the Penn State ID number (known as PSU ID), which is assigned at the time of first affiliation with Penn State. Policy AD-19. guru.psu.edu/policies/AD19.html.

Formal student disciplinary records are centrally maintained in the Office of Student Conduct at the University Park campus. A student disciplinary record may be shared with faculty and administrative staff of your college, and other authorized employees of the University who have a legitimate educational interest.

The University may also exercise its right to share your disciplinary record with others outside the University in special circumstances or as it deems advisable or appropriate, such as in accordance with the University Parental Notification Policy. (studentaffairs.psu.edu/conduct/policies/alcohol.shtml#parentalnote).

Parent & Family Rights Under FERPA
When a student reaches the age of 18 or begins attending a postsecondary institution, regardless of age, FERPA rights transfer from the parent to the student. This means that parents may not obtain any of your education records without your written consent. Because your grades are part of the education record, they are protected under FERPA and, therefore, may not be released to parents. However, parents may, with the student’s permission, access their student’s grades and other portions of their student’s education record online through LionPATH.

Request to Withhold Directory Information
Under FERPA, an institution is permitted to release directory information (e.g. name, address, phone number, major) without written consent from you. However, you have the right to prevent this release. You must complete and sign the Request to Withhold Directory Information form (found on the Registrar’s website registrar.psu.edu under “student forms”) to keep directory information confidential. The signed form must be taken in person or mailed along with a copy of photo identification,
to any campus Registrar’s office. If an e-mail address is provided, official notification will be sent to you when the directory hold is in effect. It is important to note that withholding directory information has the following consequences:

- Your name/address is excluded from the online directory;
- Your name will not appear in the commencement program;
- Verification of enrollment, graduation, or degrees awarded will not be provided to third parties, including potential employers;
- No information about you will be released to any person on the telephone or via e-mail.

Remove a request to withhold directory information
If you later wish to remove the directory hold, you must complete and sign the Request to Release Directory Information form found on the Registrar’s website registrar.psu.edu under “Student Forms”. The signed form may be taken in person or mailed along with a copy of photo identification, to any campus Registrar’s office. If an e-mail address is provided, notification will be sent to you when the directory hold is removed.

Enrollment Verification
Insurance companies, financial lenders or employers may require proof that a student was or is currently enrolled at Penn State. An enrollment verification provides proof of enrollment, graduation, student status, and other related information.

Currently enrolled students may use the “Academic Verification” under other academics in LionPATH Self Service. You may print an unofficial copy and mail it to the requesting agency. Or you may request an official verification, containing the University Registrar’s signature and University Seal on security paper, which will be mailed to the specified address via first-class U.S. mail within three business days.

This same function is also available to family members through LionPATH Self Service. However, you must first grant them access.

Because of the volume of requests received, the Office of the University Registrar is unable to complete agency-supplied verification forms. Rather, the official University enrollment verification document can be attached to the original agency-supplied form.

The Penn State Student Newspaper Readership Program provides access to the Daily Collegian, Centre Daily Times, USA TODAY and The New York Times at no additional charge with a student id+ card. With over 50 newspaper vending machines on campus, students can pick up the paper every weekday or read articles online through our new digital access. Of course, students who read newspapers know more about community, national, and world events, but recent research also shows gains in critical thinking, volunteerism, and civic engagement.

Be sure to find the Readership Program online!
Money Matters

Office of the Bursar
103 Shields Building
814-865-6528
bursar.psu.edu

The Office of the Bursar is responsible for maintaining student accounts pertaining to acceptance fees, tuition billing, charges, payments, financial aid disbursements* and refunds.

*The awarding and disbursement of financial aid is managed by the Office of Student Aid.

Deposit Information
In addition to the $130 enrollment fee, all degree-seeking students must have a $100 general deposit on their account. If you will be residing in University housing, there will also be a $100 housing deposit.

Anticipated Tuition Due Dates

Tuition statements will be prepared for students who are enrolled in classes.

- Fall 2017: Around August 1, 2017
- Spring 2018: Around December 1, 2017

Statements are typically due on the 22nd of the month.

When will I receive a tuition bill?
Account statements are prepared on a monthly basis. Billing begins in early August for fall semester and early December for spring semester, with a due date on the 22nd of the month. However, this may vary slightly depending on when a student enrolls in classes. Enrollment typically occurs at New Student Orientation.

Students will receive notification via their Penn State e-mail account* when their statement is available to view/pay through the Student Center in LionPATH. Residence hall charges are included on the statement, as applicable. Paper statements are NOT mailed. See the bottom of the previous column for anticipated tuition due dates.

*The Office of the Bursar, as well as other Penn State departments, will communicate important information to students through your Penn State e-mail account. It is important that you check your PSU email account weekly.

Student Checklist
- Obtain PSU ID card
- Sign up for direct deposit refunds
- Grant online “Authorized Payer” access for parents/other individuals (optional)
- Grant online “Delegated” access for parents/other individuals (optional)

Financial Responsibility Agreement
Students must sign a Financial Responsibility Agreement (FRA) prior to enrolling in classes each semester. The FRA is a student’s promise to take financial responsibility for payment of his or her account.

How can I pay the tuition bill?
The eCheck option is a fast and convenient method to pay the tuition statement directly from a personal checking account drawn on a U.S. bank. There is no charge to pay by eCheck. Credit card payments (Visa, MasterCard, Discover, or American Express) are also accepted. A 1.5% convenience fee will be charged for credit card payments.

To mail a check, a payment stub may be printed and mailed with the payment to Penn State. The payment must be received and posted in the account by the due date on your bill to avoid a late fee. Please allow five to seven business days for processing after the payment is received.

Are payment plans available?
Penn State offers an Installment Payment Plan every semester. Enrollment in the plan allows students/authorized payers to pay 1/3 of the semester charges (tuition, fees, room and meals, if applicable) each month, over a period of three months. Fall semester payment due dates are typically in August, September, and October. Spring semester due dates are typically in December, January, and February. There is a $45 non-refundable enrollment fee per semester, which covers administrative costs. The payments can be made with eCheck or credit card (Visa, MasterCard, Discover, or American Express).
Students/authorized payers can enroll in the plan online once the tuition statement is available. To enroll with 1/3 of the payment, students/authorized payers must complete the enrollment process and make the first payment prior to the first installment due date. Enrolling after the first installment due date will require an initial payment of 2/3 of the balance payable at the time of enrollment. Enrollment in the Installment Payment Plan is not available after the second installment due date.

What if I have additional student aid?
The Anticipated Financial Aid section on the tuition statement reflects the most current known available financial aid. Students with additional scholarships, grants, or loans that are not reflected on the statement should contact the Office of Student Aid.

Outside Scholarship Information
Many students will receive scholarships from various organizations, agencies, and foundations. In order for your tuition statement to reflect these outside awards, it is important to send the scholarship checks as early as possible to the address below. For additional information, please visit sfs.psu.edu.

Student Financial Services
Attn: Outside Scholarships
109 Shields Building
University Park, PA 16802

e-Refund
For the quickest delivery of a refund, students are encouraged to have their refund electronically deposited into a bank account.

Tuition Assessment & Planning
Penn State assesses tuition based on the student’s campus, college, major, residency classification, credit load and semester classification. Once an undergraduate student completes 59.1 or more total credits (which include credits earned through advanced placement or transferred from another institution), the student is considered to have obtained Junior/Senior status at Penn State. Current academic year tuition rates can be found at tuition.psu.edu.

Financial Literacy at Penn State
financialliteracy.psu.edu

Penn State is committed to provide students with the resources needed to make informed decisions regarding their money management.

Earning, Saving & Investing, Spending, Borrowing, and Protecting are the five principles of financial literacy. Financial literacy is achieved through financial education; hence, by understanding these principles, students gain the ability to use knowledge and skills to manage financial resources effectively for a lifetime of financial wellbeing.

Among its many student services, Penn State has created a full financial literacy center to keep offering workshops, webinars, freshmen seminar classes and one-on-one personal meetings. The financial literacy website includes a wealth of financial information in addition to self-study modules of twenty different topics.

Student Financial Education Center
tinyurl.com/pennstatesfec
sfec@psu.edu

The Student Financial Education Center is a peer-to-peer personal finance education organization operating in the library. Peer educators hold office hours and are trained to educate students on budgeting, credit, and student loans.

"I have benefited greatly from my college experience. I have learned so much about leadership and diversity at Penn State and these life lessons will stay with me after I graduate. Attending college as a full-time student worker, wife, mother and veteran have made this journey challenging. As I approach graduation and the dream becomes a reality, I appreciate the kind support and acknowledgment of my merits as a nontraditional student provided by Adult Learner Programs and Services."

-Stephanie
Veteran Army, Health, Policy & Administration, Student Financial Education Center

Military Appreciation Game
Join us for the 2017 Penn State Military Appreciation football game to be held at Beaver Stadium
Saturday, November 11, 2017
Penn State Nittany Lions vs. Rutgers Scarlet Knights
military.psu.edu
Academic Resources

Student Financial Aid & Finding Scholarships

Office of Student Aid
314 Shields Building
814-865-6301
studentaid.psu.edu

The Office of Student Aid at University Park administers all major types of federal, state, and University student financial aid at Penn State and coordinates multiple funding sources on behalf of sponsoring agencies. The primary sources of student aid funding at Penn State come from federal and state programs.

Applying for Aid
If you have not yet completed the Free Application for Federal Student Aid (FAFSA) on the Web, do so as soon as possible so you can be considered for financial aid, including grants, scholarships, loans, and work-study. The FAFSA is the only application required to apply for financial aid at Penn State. If you have not yet completed it or need to submit corrections, you can do so online at fafsa.ed.gov.

Students need to submit the 2017-18 FAFSA in order to be considered for aid for fall 2017, spring 2018, and summer 2018. Students who are admitted for summer 2017 also need to submit the 2016-17 FAFSA by June 30, 2017, if they wish to be considered for aid for summer 2017.

Student Aid Notification
Students who complete the FAFSA will receive an email notification from the Office of Student Aid with information about the types of aid they are eligible to receive.

Eligibility for Financial Aid
Students must meet certain eligibility requirements to have and retain student financial aid. Students are able to review their status by monitoring their Student Aid Summary and Checklist. For a complete list of eligibility requirements, visit www.studentaid.psu.edu and review the "eligibility" tab on the top menu.

Federal Direct Subsidized and Unsubsidized Loan
To receive the Federal Direct Loan, you must take the following steps:

- Submit the FAFSA at fafsa.ed.gov
- Loan information will appear on the Award Summary in LionPATH and you will need to accept the loan.
- Sign a Direct Loan Master Promissory Note (MPN) at www.studentloans.gov
- Complete Entrance Counseling at www.studentloans.gov;

After all steps above have been completed, the Federal Direct Loan will appear as a credit on your tuition statement.

Private Alternative Loans
Because the financial aid sources listed on the “Student Aid Summary” may not be sufficient to meet your total cost of attendance at Penn State, you may want to apply for a private alternative loan.

A private alternative loan is a non-federal education loan, through a private lender, typically in the student’s name and requiring a cosigner. Approval and interest rates are based on the creditworthiness of the borrower and cosigner. Each alternative lender has different eligibility requirements, loan rates, terms, and conditions. Exhaust federal student aid options first. Federal student loans generally have more favorable terms and conditions than private loans. For more information about private alternative student loans, please visit studentaid.psu.edu/types-of-aid/loans/private-alternative.

Is there adult-specific student aid available?
Yes, there is adult-specific student aid available. Please be aware that application deadlines vary.

Adult Learner Opportunity Fund
The Adult Learner Opportunity Fund provides financial support for non-traditional aged students pursuing their undergraduate degree at University Park. This fund is currently in the campaign phase. Go to http://studentaffairs.psu.edu/adults/giveto.shtml for more information.

Continuing Education Scholarships
http://ceup.psu.edu/state-college/scholarships

The Fischer Family Scholarship is for currently enrolled Continuing Education (CE) or World Campus (WC/online) students who have accumulated 9 CE or WC credits with a minimum 3.0 GPA and have a financial need.

The Osher Foundation Re-entry Scholarship is for adult students who return to college after a five year gap in enrollment. For additional information including how to apply, as well as several other outside scholarship opportunities, visit: http://student.worldcampus.psu.edu/paying-for-your-education/scholarships-available-for-penn-state-world-campus-students?status=undergraduate
Office of Student Aid for World Campus & Continuing Education has a group of staff dedicated to the adult learners and student veterans attending Penn State online and at University Park locations. Stop by 240 Outreach Building, email studentaid@outreach.psu.edu or call 1-800-252-3592 or 814-867-4244.

Penn State Employees
Educational privileges are available to regular full-time faculty and staff members, their spouse, and their unmarried children. The grant-in-aid is for 75% of the tuition charge and applies to Penn State resident instruction and continuing education credit courses. See http://ohn.psu.edu/benefits/additional-benefits/tuition-reimbursement. Penn State employees are not eligible to apply for some university resources (see policy HR 36) as they are recipients of the 75% tuition grant.

Veterans Tuition Assistance
Office of Veteran Programs: Veterans are eligible for priority registration. Please complete form online and see website for details. Additional information regarding GI Benefits are also online. http://equity.psu.edu/veterans

Military Grant-In-Aid Program (World Campus students only): http://www.worldcampus.psu.edu/military

Rights and Responsibilities of a Financial Aid Recipient
As a financial aid recipient, it is crucial that you are well informed about your rights and responsibilities. Be sure that you carefully review this important information on our website and understand Penn State’s Satisfactory Academic Progress Standard and what is required of students to remain eligible for student aid: https://studentaid.psu.edu/eligibility/satisfactory-academic-progress/policy

FAFSA Verification
The Office of Student Aid is required by the federal government to confirm the accuracy of the information submitted on the FAFSA—a process known as verification. If you are selected for verification by Penn State, you will be notified by the Office of Student Aid requesting the specific information needed and the due date. Please respond promptly to any requests from the Office of Student Aid for verification documents to avoid a delay in the processing of student aid. Please do not submit any documents unless you receive a request.

Check Penn State Email Frequently
The Office of Student Aid communicates with students through their Penn State email account, which can be accessed via WebMail (webmail.psu.edu). You will also be able to access your student aid information in LionPATH.

If you forward your Penn State e-mail to a non-Penn State e-mail account (which is not recommended), make sure you update spam filters to recognize e-mail from Penn State and the U.S. Department of Education. Some account providers automatically flag perceived junk or bulk mail and divert it to trash or spam mail folders, which may cause you to miss important student aid alerts and time-sensitive information.

"I am a Pittsburgh native and student veteran who attended both Shenango and University Park Campuses. It was hard to move into another career path after having been out of the academic environment for so long and finding common ground with traditional-aged students, but I found valuable support from Adult Learner Programs & Services. They picked me up, and now as the ALPS student org president, I want to reach out to both adults and veterans because it would be highly gratifying if I could make a difference for even a handful of students like myself. It’s never too late to find your niche at Penn State”.

- Michael
Veteran Marine, Ag Systems Management
Campus Recreation
studentaffairs.psu.edu/campusrec

Campus Rec provides students the opportunity to participate in a favorite or new activity while promoting a healthy lifestyle. An important out-of-classroom experience, recreation enables students to be active, socialize in groups, win a championship and enjoy campus life. Employment and student development opportunities exist within all Campus Rec programs and facilities.

Intramural Building
814-865-5401
studentaffairs.psu.edu/campusrec/rec/imbldg

The 270,000 sq. foot Intramural Building is our flagship facility located in northeast campus. It includes: a 19,000 sq. foot fitness center, four gyms, 10 racquetball and four squash courts, indoor turf field, climbing wall and bouldering center, one cycling and three fitness studios, jogging track, mat room, stretching areas and locker rooms. Activities include: basketball, volleyball, indoor soccer, badminton, jogging, table tennis, cardio, weight lifting, and more.

White Building
814-867-2083
studentaffairs.psu.edu/campusrec/rec/whitebldg

The White Building offers a wide variety of recreation space centrally located near the HUB. It includes: a 17,000 sq. foot fitness center, 25m lap pool, two basketball courts, three multi-use rooms, one cycling and two fitness studios, archery range, boxing room, and locker rooms.

Stone Valley Recreation Area
814-863-1164
studentaffairs.psu.edu/campusrec/stonevalley

The Stone Valley Recreation Area offers a wide array of year-round activities on 700 acres, including the 72 acre Lake Perez, just 17 miles from campus. Hiking, boating, fishing, picnicking, x-country skiing, and camping are just a few of the recreational opportunities available. Outdoor leadership and team building opportunities are available also at Vertical Adventures in Stone Valley (high ropes course, alpine tower, and climbing wall).

Adventure Recreation
Intramural Building
814-863-2895
studentaffairs.psu.edu/campusrec/advrec

Adventure Recreation offers year-round adventure trips (kayaking, rock climbing, whitewater rafting, backpacking, fly fishing, caving, skiing, mountain biking, and more) to areas throughout Pennsylvania and the eastern United States. The new indoor climbing and bouldering facility opens August 2017 at the Intramural Building. Outdoor equipment rental and trip planning resources are also available.

Student Affairs
studentaffairs.psu.edu

Student Affairs provides programs and services to promote the intellectual and personal development of students throughout their college career. These offerings challenge and support Penn State students as they become active and responsible members of their communities. A wide-range of programs are provided including direct services for students seeking counseling, health care, career assistance, student activities, student learning, legal advice, conflict resolution, leadership development, religious or spiritual opportunities, and residence life services.

Adult Learner Programs and Services
210 Boucke Building
814-863-7378
studentaffairs.psu.edu/adults

Adult Learner Programs and Services provides advocacy, mentorship, programming and a sense of community for non-traditional aged students and student veterans seeking their undergraduate degree. Students returning to higher education, or beginning college after working or raising a family or serving in the military are encouraged to contact our office upon arrival. Information, transition resources and referrals regarding admissions, child care, financial aid, University policies or procedures, as well as community resource are available. A variety of workshops, discussion opportunities, and social events are offered to support personal, academic and career goals throughout the year.

Celebrate Your Success: Apply for the Outstanding Adult Student Award in January. Visit: http://studentaffairs.psu.edu/adults/oasa.shtml
Career Services
Bank of America Career Services Building
814-865-2377
studentaffairs.psu.edu/career

Penn State students are encouraged to be active in career planning throughout their entire college career. Career Services offers resources that can help students in all aspects of career development, including the exploration of academic majors and career options, gaining experience, as well as skill development in resume writing, interview strategies, and job, internship, and graduate school searches. To accomplish these goals, Career Services provides individual career counseling, career assessments, educational workshops, a print and online resource library; and coordinates career fairs, job and internship postings, on-campus interviewing, and opportunities for networking with alumni.
The LGBTQA Student Resource Center provides education, information, and advocacy services to create and maintain an open, safe, and inclusive environment for students, faculty, and staff who are lesbian, gay, bisexual, transgender, or queer. The LGBTQA Student Resource Center offers several resources, including safe space, extensive library, LGBTQA lecture series, leadership development activities, information for parents of LGBTQ students, and much more.

The Paul Robeson Cultural Center at Penn State seeks to make true the mission of the institution by serving students in the development of character, conscience, and social responsibility through fostering diversity, racial identity, social justice and inclusion.

Residence Life is committed to providing a safe, comfortable, and secure living–learning environment that is conducive to students’ academic pursuits and personal growth while fostering a sense of community, civic responsibility, and appreciation of diversity. All University Park degree-seeking first-year students are required to live in the University residence halls unless you are (1) 21 years old or older, (2) a veteran, or (3) living with an adult relative in their primary residence. Adult learners can choose to live in any residence hall; however, White Course apartments have a majority adult population. Full-time live-in professionals, Residence Life Coordinators, are available 24/7 to provide support and respond to crisis situations. Those students selecting to live off campus will find information in the Off-Campus Living section.

The Student Arts Engagement Manager is a collaborative effort of the Center for Performing Arts, the College of Arts and Architecture, and Student Affairs. The role of the manager is to find ways for more students to engage in the many arts experiences available on campus and in the community. The University hopes that every student at the University will have a minimum of one meaningful engagement with the arts.

Arts Engagement
Center for Performing Arts and Student Affairs
814-865-7331 (Monday, Tuesday, Friday)
814-867-6408 (Wednesday, Thursday)

The Center for Character, Conscience, and Public Purpose (CCCPP) offers programs and services designed to challenge students to reflect on questions of personal conscience and character and equip students with the understanding, motivation, and skills of responsible citizenship. The University’s Bystander Intervention initiative, Stand for State, is housed within the Center.
Fraternity & Sorority Life
215 HUB-Robeson Center
814-863-8065
greeks.psu.edu

With 90 Greek-letter organizations at Penn State, membership in a social or service fraternity or sorority offers the opportunity for students to develop leadership skills, serve the University and broader community, and build lifelong friendships. Students may join fraternities and sororities during the fall semester of the student’s first year. The new member education process for chapters under the Panhellenic Council (PC) and the Interfraternity Council (IFC) varies from six to twelve weeks. Chapters under the Multicultural Greek-Letter Council (MGC) and the National Pan-Hellenic Council (NPHC) conduct recruitment or intake through interest meetings that occur on a rolling basis. Fees are associated with membership in most organizations.

Student Activities
103 and 209 HUB-Robeson Center
814-863-4624
studentaffairs.psu.edu/hub/studentactivities

Student Activities cultivates student learning by fostering exploration, community engagement and development through educational and experiential opportunities. We provide involvement opportunities and resources, advise individual students and student organizations, promote active and responsible citizenship, and develop collaborative community partnerships. Students can enhance their leadership skills; participate in community service programs; attend a Student Programming Association (SPA) concert, lecture, or other event; take a class through the Center for Arts & Crafts; join a student organization by attending the Involvement Fairs or going to clubs.psu.edu; or participate in one of the several student organizations advised by the office such as Homecoming, Students Engaging Students, SPA, Fresh START, the Martin Luther King Commemoration Committee, University Park Allocation Committee and others.

Student Engagement Network
sites.psu.edu/engagepsu

The University believes that engagement is a critical component of student learning and a distinctive feature of the Penn State experience. The Student Engagement Network provides information for students, faculty, staff, and community members about participating in, planning and implementing, and assessing curricular and co-curricular engagement experiences. The Network offers: resources for faculty and staff through a Faculty Academy; information about engagement opportunities for students through its portal; and funding for student engagement experiences through its grant program.

Student Legal Services
248 East Calder Way, Suite 303
814-867-4388
studentaffairs.psu.edu/legalservices

The Office of Student Legal Services provides free and confidential legal advice, representation, and referral services to University Park students. The office advises students about a range of legal concerns including landlord-tenant disputes, consumer problems, security deposits, alcohol offenses, traffic violations, name changes, collections, uncontested divorce, some immigration matters, wills, and powers of attorney. In matters that involve the University or another student, the office can only provide referral information. To request services, students can visit our website and complete an online form.

University Health Services
Student Health Center
814-865-6556
studentaffairs.psu.edu/health

University Health Services (UHS) specializes in outpatient student health at Penn State's University Park campus. Services include evaluation and treatment of medically urgent problems, ongoing health concerns, and preventive health care. Experienced and caring professionals provide health education and outreach activities. On-site support services make UHS a one-stop health care facility for most common student health needs.

Blue & White Society
Penn State Alumni Association
Hintz Family Alumni Center
814-865-4519
bluewhitesociety.com

The Blue & White Society (BWS) is the student membership of the Penn State Alumni Association and Penn State's largest active student organization, with 7,000 members. Open to all students, BWS provides opportunities to become involved in positive, co-curricular activities; support the communities with pride and civic leadership; and develop leadership, networking, and teamwork skills. BWS membership helps students find their pride, start their journey, and begin a lifelong relationship with the University they love.

Center for the Performing Arts
Eisenhower Auditorium
1-800-ARTS-TIX or 814-863-0255
cpa.psu.edu

The Center for the Performing Arts at Penn State presents some of the finest touring professional artists from around the world on the stages of University Park’s Eisenhower and Schwab auditoriums. Each season, from fall through spring, the center welcomes touring Broadway shows, classical orchestras and chamber ensembles, dance companies, jazz instrumentalists and singers, world music, American folk singers, family-friendly productions, and more. Tickets for Penn State students are substantially discounted thanks, in part, to a long-standing partnership with the University Park Allocation Committee.

Intercollegiate Athletics
1-800-NITTANY
www.gopsusports.com

Penn State offers thirty-one varsity sports, governed by the NCAA, in both men’s and women’s competitions. Penn State Athletics is home of 76 National Championships and 102 Big Ten titles. Nittany Lions have also supported more than 100 athletes and 11 coaches/faculty in the Olympic Games. Penn State student-athletes have earned a total of 5,576 Academic All-Big Ten honors, the most in the conference since Penn State joined the Big Ten Conference back in 1991. They have also earned 195 CoSIDA Academic All-America honors. For ticket information, schedules, or to connect with team pages, visit www.gopsusports.com.
Student Rights and Responsibilities

Office of Student Conduct
120 Boucke Building
814-863-0342
studentaffairs.psu.edu/conduct

The Office of Student Conduct is responsible for interpreting, enforcing and promoting the Code of Conduct. Student Conduct is dedicated to supporting students through a disciplinary process that is educational, equitable, expeditious, and just. Student Conduct not only meets with students accused of violating the Code of Conduct, but also works with victims to help them hold students accountable for their conduct. Recognizing the need to be proactive in educating students, it is recommended that incoming students visit our website and click on the “Know The Code” icon to learn more about what is expected of them as members of the Penn State Community. The Office of Student Conduct also provides a number of workshops during the course of the year on a variety of topics, including the Code of Conduct, decision making, and academic integrity.

Penn State, as an institution of learning and a community with a special purpose, accepts its obligation to provide an environment that protects and promotes its educational mission and guarantees its orderly and effective operation for your student.

Code of Conduct

The Code of Conduct outlines seventeen behaviors that students need to avoid as they are inconsistent with the values of Penn State. The Office of Student Conduct is responsible for interpreting and enforcing the Student Code of Conduct, ultimately determining whether or not a student has violated that code.

All members of the University community, including students, share the obligation to respect the fundamental rights of others as citizens, the rights of others based upon the nature of the educational process, the rights of the institution, and the rights of individuals to fair and equitable procedures regarding violations of University regulations. The goal is to support the University’s educational mission by promoting a safe, orderly, and positive University climate through enforcing behavioral standards, managing disciplinary proceedings, mentoring students, developing leadership skills, and fostering peer education.

The Code of Conduct fosters a University culture that is self-disciplined, where civility is embraced, and the norms and foundational beliefs validate the essential values of Penn State, which are:

INTEGRITY: We act with integrity and honesty in accordance with the highest academic, professional, and ethical standards.

RESPECT: We respect and honor the dignity of each person, embrace civil discourse, and foster a diverse and inclusive community.

RESPONSIBILITY: We act responsibly, and we are accountable for our decisions, actions, and their consequences.

DISCOVERY: We seek and create new knowledge and understanding, and foster creativity and innovation, for the benefit of our communities, society, and the environment.

EXCELLENCE: We strive for excellence in all our endeavors as individuals, an institution, and a leader in higher education.

COMMUNITY: We work together for the betterment of our University, the communities we serve, and the world.

Student Conduct encourages the expression of diverse views and opinions, validates healthy life choices, and supports the concept of community respect. Through programs and services, students become responsible and contributing citizens within Penn State and the local communities.

In addition to the Code of Conduct and the University’s student conduct process, students are also held accountable to local, state, and federal laws through traditional criminal procedures. Any off-campus student behavior that violates the Code of Conduct is subject to action following standard University procedures.

Academic Integrity

One of the essential values at Penn State is academic integrity. Academic integrity is the pursuit of scholarly activity in an open, honest, and responsible manner. Academic integrity is a basic guiding principle for all academic activity at Penn State, and all members of the University community are expected to act in accordance with this principle. Academic dishonesty includes, but is not limited to copying, plagiarism, fabrication of information or citations, facilitation of acts of academic dishonesty by others, unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, and tampering with the academic work of other students.

The University takes violations of Academic Integrity seriously. When an act of academic dishonesty is believed to have occurred, the process begins with a conversation between the faculty member and the student and follows the procedures outlined by the Faculty Senate.

Parental Notification Policy

Under FERPA, colleges and universities are afforded certain liberties relative to notifying parents or guardians of information concerning their student. The goals of the parental notification policy are to:

- Identify additional supportive points of intervention for students
- Become better partners with parents and/or guardians in support of their student
- Identify at risk behavior thresholds for which notification would be effectively applied

Pennsylvania’s Medical Amnesty Law States:
If an individual, in good faith, calls and believes they are the first to call 911, police, ambulance or campus security, gives their name and stays with the person to prevent that person’s death or serious injury, the caller is immune from prosecution for consumption or possession of alcohol.

Penn State’s Responsible Action Protocol States:
Students who act responsibly by notifying the appropriate authorities (e.g., calling 911, alerting a resident assistant, contacting police) typically
will not face University disciplinary action for their own alcohol violations, unless they are responsible for other violations (e.g., vandalism, assault) as well. However, these students will be required to attend BASICS or a similar program; the fee will be waived. If you suspect that someone may need medical assistance, CALL 911.

Office of Sexual Misconduct Prevention & Response
222 Boucke Building
Paul Apicella, JD, Title IX Coordinator
814-867-0099
titleix@psu.edu

The Pennsylvania State University is committed to providing an environment that is free from discrimination or harassment on the basis of sex or gender. Resources are available to members of the university community to provide prompt and effective response when such incidents occur. Behaviors that fall under policy AD-85 (Sexual and/or Gender-based Harassment and Misconduct) include:

- **Gender based Harassment** - Behavior consisting of physical or verbal conduct based on gender, sexual orientation, gender-stereotyping, perceived gender, or gender identity
- **Sexual Harassment** - Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature
- **Sexual Misconduct** - Rape, sexual assault, sexual battery, sexual exploitation, and other forms of non-consensual sexual activity
- **Stalking** - Repeatedly following, harassing, threatening or intimidating including by telephone, mail, electronic communication, or social media
- **Dating Violence** - May include emotional, verbal, and/or economic abuse
- **Domestic Violence** - May include emotional, verbal, and/or economic abuse
- **Retaliation** - Adverse employment, academic, or other actions against anyone reporting or participating in an investigation of Title IX allegations

[http://guru.psu.edu/policies/AD85.html](http://guru.psu.edu/policies/AD85.html)

Amnesty
Penn State offers confidential and non-confidential reporting options for those who have become a victim of sexual harassment, sexual assault, dating violence, or stalking. The University strongly encourages students to report incidents violating this policy. Therefore, students who act responsibly by reporting information about sexual and/or gender-based harassment or misconduct typically will not face University disciplinary action for their own drug or alcohol possession or consumption in connection with the reported incident.

Consent

Any sexual contact that occurs without consent violates Penn State’s policy. Consent must be informed, freely given, and mutual. If coercion, intimidation, threats or physical force are used there is no consent. If a person is mentally or physically incapacitated due to alcohol or drug consumption, or being asleep, or unconscious, consent can not be given. Silence does not necessarily constitute consent.

Student survivors, witnesses, and bystanders who report, in good faith, any incident of sexual assault, domestic violence, or stalking, will NOT be charged with an alcohol or drug violation of the Student Code of Conduct.
Frequently Asked Questions for:

Housing and Residence Life
201 Johnston Commons
Assignment Office: 814-865-7501
www.housing.psu.edu
Residence Life: 814-863-1710
studentaffairs.psu.edu/reslife

What does the Pennsylvania meningococcal law mean to me?
Pennsylvania law requires all college students living in the residence halls or on-campus housing to receive a vaccination against meningococcal disease. In accordance with the law, Penn State provides information about meningococcal disease/meningitis and about the vaccine.

Students assigned to on-campus housing must visit studentaffairs.psu.edu/health/, print, and complete the immunization form for the meningococcal vaccine or provide a written waiver. This immunization form along with the student’s complete immunization record should be uploaded via University Health Services’ secure website.

Is there housing specifically for adults?
White Course Apartments provides a unique environment for full-time graduates – singles, couples, and families. A supportive staff and an excellent safety/security program help to make graduate life easier and more comfortable. Special activities and programs help residents get to know one another – and form friendships that will last a lifetime.

One-, two-, and three-bedroom apartments and townhouses make up family housing at White Course Apartments. Singles apartments feature 75 four-bedroom units with common areas for 300 residents.

Is housing available on campus for four years?
On-campus housing is not guaranteed after the first year. Students interested in living on campus must participate in the eLiving Housing Contract process by submitting a request for a Housing Contract during the established timeline. Randomly chosen students will receive an offer for a regular or supplemental Housing Contract. Sometimes, the demand for on-campus housing exceeds the amount of space available. In that case, not every student who submits a request will receive an offer; they will automatically be added to the Waitlist. For additional information about the process, visit http://housing.psu.edu/current-students. Some students choose to live off-campus beginning their second year.

Does the University insure student personal belongings?
The University does not carry insurance on student personal property. Before coming to campus, check to see if your family homeowner’s insurance policy covers you in residence halls. If you are not covered, please consider purchasing renter’s insurance.

What is Residential Computing Services (ResCom) and how does it help me?
ResCom (www.rescom.psu.edu) is the computer technical support service that Penn State Housing offers, free of charge, to students residing in the residence halls at University Park, excluding White Course apartments.

ResCom operates help desks conveniently located in three of the commons areas. Help desks are open evenings during the week and afternoons on the weekend. Students can also make an appointment for in-room, one-on-one service as needed. Technicians are available to assist students with technical issues that may be encountered while using their computer or internet connection. Services include virus and spyware removal, software installation, and diagnosing hardware issues.

Do I need a computer? If so, what kind should I bring?
Although Penn State does not require students to have a computer, it is highly recommended that you bring one to campus. The University provides computer labs with workstations using all three major operating systems, as well as many expensive and necessary programs students need access to while achieving their degree from the University. It is recommended that you check with your academic college for computer recommendations or specifications.

Where can I find wireless access areas?
Wireless is available in most buildings on campus, housing commons buildings, and residence halls. For more information on how to connect to the ITS-provided wireless networks and a map of all their locations, visit wireless.psu.edu.

How do I get my computer connected to the Internet in my residence hall room?
Visit the ResCom website for detailed step-by-step instructions on how to connect to the residence hall network, located under the “Getting Connected” link. An active Penn State Access Account and password will be required to connect to the wireless network. Each wireless capable device must be configured for the wireless network separately. To ensure proper connectivity to the network, ResCom will provide instructions for setting up each device during arrival. The PSU wireless network requires enterprise-level authentication to connect. For this reason, a few common devices, such as wireless printers and gaming consoles, are not compatible with the wireless network. These devices can be connected to the PSU wired connection. A list of known unsupported devices is available on the ResCom website.
The connection in the residence hall rooms is provided for academic use, and for some recreational use. To obtain a network connection, your student must have read and agreed to the terms outlined in the University Computer and Network Security policy ([guru.psu.edu/policies/A2D0.html](http://guru.psu.edu/policies/A2D0.html)) and the Network Connection Agreement located on the ResCom website. Under the terms of the connection agreement, your student is responsible for keeping their computer virus free, secured from compromise and configured properly so they do not infect other students or share copyrighted material with others.

**Do I need an antivirus program on my computer?**

Students are ultimately responsible for ensuring the security of the computer they use on the Housing network. Additionally, they are responsible for maintaining their computer by keeping it updated and protected from viruses. Penn State provides Symantec Endpoint Protection, free of charge, for all students. This free antivirus software is available through Penn State’s Information Technology Services at [downloads.its.psu.edu](http://downloads.its.psu.edu). Since most antivirus software that comes with new computers is a limited trial version, it is recommended students install the Penn State provided Symantec Corporate Antivirus to protect their computer. DO NOT install more than one anti-virus program on a computer at the same time. Uninstall an old version first then install the new program.

**What are my computer responsibilities?**

There are several things you should do to keep your computer secure:

- Each week, install all critical updates from [www.update.microsoft.com](http://www.update.microsoft.com). Some require a reboot before installing more. Other updates may be optional.
- Use a personal firewall of choice on the computer.
- Never provide a username and password through email if requested. Call the department or company requesting the information for verification that the information is needed and why it is needed.
- Do not open e-mail with attachments unless you know the person that sent you the e-mail.
- For more student responsibilities please visit the Parents and Families page on the ResCom website.

**What should I know about downloading music, movies, and software from the Internet?**

It is illegal to copy or transfer copyrighted material—and that any user who does so may face University or legal sanctions.

**Where can I go to work out?**

There are four fitness facilities that offer weight lifting and cardiovascular training: White Bldg. Fitness Center, IM Fitness Center, Rec Hall Fitness Center, and the The Fitness Loft. Each of these facilities are equipped with state of the art equipment including: barbells, dumbbells, plate loaded machines, weight lifting equipment, stair climbers, rows, stationary bikes and tread mills. Go to [http://www.athletics.psu.edu/psustrength/index.asp](http://www.athletics.psu.edu/psustrength/index.asp) for information on types of equipment, hours, and membership fees.

**Is there security in the residence halls?**

Each residence hall on campus is equipped with an electronic, computerized card-access system that utilizes your student’s id+ card. Only residents of the building can gain access by swiping their cards through the card reader on each building. The system is operational 24 hours a day, seven days a week. Guests of residents may enter only by swiping their cards, weight lifting equipment, stair climbers, rows, stationary bikes and tread mills.

**When do I select a meal plan level for spring semester?**

Near the end of fall semester, you will have the opportunity to adjust the Campus Meal Plan level for spring semester. The Meal Plan level will default to the same level as fall semester unless you change the level. Although a student can adjust their Campus Meal Plan level at any time once the announcement is made, the change must be made prior to seven days before the end of fall semester in order for the change to be reflected on their spring semester bill. Any changes to the meal plan level after that time will then be applied directly to the student account.
What is Lion Cash?
LionCash+ is Penn State’s prepaid spending account. It is a safe and easy way for students to make purchases on campus and around town. LionCash+ provides special discounts and is accepted at over 200 participating locations, including on-campus printing, vending, laundry, and copier machines. LionCash+ is the only accepted payment method for on-campus laundry facilities. To activate a LionCash+ account, simply make an initial deposit - there are no fees to use the account, and balances carry over from semester to semester and from year to year. Upon graduation or withdrawal, you may request a refund for the balance remaining in your account.

You may deposit funds into your LionCash+ or Campus Meal Plan account online at idcard.psu.edu with a MasterCard or Visa branded debit or credit card. Deposits are processed as a standard purchase, not a cash advance, and are processed in real-time so funds are immediately available. You also have the ability to manage your LionCash+ and Campus Meal Plan on this website. On a secure server, you can check your account balances, review and email your transaction history, deactivate a lost or stolen id+ card, and change your Campus Meal Plan level. Students may subscribe to our monthly LionCash+ newsletter, which provides updates on new program features, new merchant locations, and special LionCash+ discounts. Students working on campus may also elect to sign-up for payroll deductions into their LionCash+ account.

Where can I eat on campus?
You may choose to eat in any of the five dining commons on campus and are not limited to the dining commons in your Housing area. The all-you-care-to-eat dining commons offers students the best value, as special prices have been created to provide the maximum value through the Campus Meal Plan. However, students may opt to use their Campus Meal Plan at other locations on campus, including the dining commons snack bars in the residential units. Purchases at these operations receive a 65% discount off the cash price for prepared food and beverage purchases. Other options include retail locations, such as the HUB Dining eateries, Blue Chip Bistro, Café Laura, and several other locations across campus where a 10% discount off of prepared food items is offered (excluding national branded concepts, such as Burger King, Starbucks, or Panda Express). Non-prepared items, such as pre-packaged snack items and bottled beverages, do not receive a discount at any location on campus.

Are vegetarian or vegan choices available?
Yes, items are served at every meal in every dining commons. Vegetarian and vegan items are indicated on menu information cards posted by the food. For more information on Penn State’s vegetarian program, visit www.foodservices.psu.edu/FoodServices/EatingSmart/Vegetarianism.cfm.

Are Kosher choices available?
During Passover, several Kosher items and a Kosher buffet are available; however, Penn State does not operate a Kosher kitchen. Upon approval, students living on campus can keep a Kosher microwave in their on-campus rooms. More information regarding Kosher options at Penn State can be found at www.foodservices.psu.edu/FoodServices/EatingSmart/Special-Diets.cfm.

What is id+ Online?
814-865-7590
www.idcard.psu.edu

id+ Online is the “key” that allows you to conveniently manage your LionCash+ and Campus Meal Plan accounts on a secure server. In addition to adding funds, you can check your account balances, review and email transaction histories, deactivate a lost or stolen id+ card, change the Campus Meal Plan level, or subscribe to the monthly LionCash+ eNewsletter, which provides LionCash+ users monthly updates on new program features, new merchant locations, and special monthly LionCash+ discounts at Merchants of the Month locations. id+ Online also allows students working on campus to sign up for LionCash+ payroll deductions.

Do I have to get an id+ card?
Yes, students are required by University policy to obtain and carry the id+ card at all times. The id+ card is transferrable from campus to campus. The id+ card is a vital part of life at Penn State, providing easy access to University resources and services, such as library services and access to the residence halls, athletic events, and testing centers. The id+ card is also the mechanism used for accessing the Campus Meal Plan, LionCash+, and PNC Bank (optional) accounts.

What should I do if I lose my id+ card?
If your id+ card has been lost or stolen, you should immediately deactivate it online at www.idcard.psu.edu, in person at your area Housing commons desk, or at the id+ Office. Deactivating the card will suspend residence hall access, Campus Meal Plan and LionCash+ account access. If the card is found prior to a replacement id+ card being issued, it may be reactivated online or at the id+ Office within 7 days of being deactivated. For IDs not recovered, a new id+ card may be obtained at the id+ Office at the current replacement fee. After hours, students may obtain a temporary replacement ID at their area Housing commons desk for a nominal fee until they can visit the id+ Office. New or replacement IDs will be active immediately for residence hall access, Campus Meal Plan and LionCash+ account access, and fitness membership access.

Can I use my id+ card to access my bank accounts?
Through an exclusive banking partnership with PNC Bank, students may link their PNC checking account to the id+ card so the id+ card can be used to get cash at any ATM. With 12 ATMs and a Customer Service Center on campus, PNC makes banking easy for Penn State students. Plus, PNC’s Virtual Wallet® Student account makes it easy for students to manage their money. They will have free access to their account at more than 7,100 PNC Bank ATMs, online and text message banking, and account alerts that help them keep track of their checking balance. For more information, visit the Customer Service Center inside the id+ Office, 21 HUB-Robeson, call 814-231-1615, or visit pnc.com/psu.

Are there resources available in the event of a financial emergency?
Yes. Please visit Adult Learner Programs in 210 Boucke Building.
What is the PSU jargon?

ARHS- Association of Residence Hall Students, the student representative body of all students living on-campus.

BIC- The Bryce Jordan Center. This entertainment facility hosts many concerts at discounted student rates and is also home to Penn State Men’s & Women’s Basketball.

CATA- Centre Area Transit Authority. This is the bus system that operates throughout State College and campus. CATA operates the campus links and loops.

CCSG– Council of Commonwealth Student Governments. This is the student body government of all students living at or coming from a Commonwealth Campus.

East, West, Pollock, South, North, Eastview, Nittany and White Course- Refers to the respective residential areas.

HUB- Hetzel Union Building. A popular area for students to relax, the HUB features several eateries, wi-fi internet access, study areas, student activities, the Penn State Bookstore, galleries, and many student services.

Loop- Refers to the CATA Bus routes that run in a consistent loop around campus and the downtown community. There are two loops, Blue and White and both are free of charge.

Link- Refers to the CATA Bus route that runs in a consistent link between west campus and east campus. There are two types of links, Red and Green. The Green Link travels to central campus while the Red Link runs to the far west side of campus. Both links are free of charge.

Nat– McCoy Natatorium. The McCoy Natatorium is located near the Bank of America Career Services Building and East Halls. “The Nat” features a fitness loft, a 6-lane, 25-yard competition pool, a 6-lane, 25-yard instructional pool, a diving well and an Olympic size outdoor pool.

OCSU– Off-Campus Student Union. This is the student organization representing all students who live off-campus.

Rec Hall- Recreation Hall. This newly renovated facility is the home of many athletic and sporting events on campus. This facility features weight training facilities, cardio machines, and personal trainers.

PRCC aka Robeson Center- Paul Robeson Cultural Center. The Robeson Center functions as a forum for the cultural enrichment, educational development, and social advancement of all students. The Robeson Center features an art gallery, cultural library, and organizes several events on campus to celebrate diversity.

SPA– Student Programming Association. SPA exists to serve the student body by providing diverse activities, programming assistance and resources, which enhance a student’s overall co-curricular experience.

THON– The largest student-run philanthropy in the world, the Penn State IFC/Panhellenic Dance Marathon (THON) is a year-round fundraising event benefiting The Four Diamonds Fund, Conquering Childhood Cancer, at the Penn State Children’s Hospital in Hershey, PA. The year culminates in a 46-hour dance marathon held every February.

UPUA- University Park Undergraduate Association, the student body government for the University Park Campus.

University Health Services
Student Health Center
Bigler Road
814-865-6556
http://studentaffairs.psu.edu/health

About University Health Services
The staff of University Health Services (UHS) wants to help every student make the most of their time at Penn State. Staying healthy is a vital part of a successful college experience, and UHS is available to provide resources and education that can help. If your student gets sick or needs help managing a pre-existing condition, our experienced and caring professionals are available to provide a wide range of high-quality health services.

Good health will undoubtedly enhance your student’s quality of life and academic success. We offer programs that build awareness around a number of topics including alcohol, tobacco, and other drugs; HIV and other sexually transmitted infections; stress; eating disorders; and a number of related health topics. Our programs address the societal and peer pressures faced by many college students, and the long-term consequences and health factors involved in their decisions.

Please call UHS when you are sick or need health advice; University Health Services is a very valuable resource. A series of videos on the UHS welcome page (studentaffairs.psu.edu/health/welcome) provide an overview of services.

Access to Services
You can access services—including appointment scheduling, billing and secure messaging with clinicians—through through myUHS (studentaffairs.psu.edu/health/myUHS). Appointments can also be made by calling 814-863-0774.
Accreditation
University Health Services is accredited by the Accreditation Association for Ambulatory Health Care, Inc. (AAAHC). Please visit the AAAHC website at www.AAAHC.org for additional information.

Advice Nurse
You can speak with an experienced telephone advice nurse 24 hours a day, seven days a week by calling 814-863-4463. You should call UHS during regular office hours for routine or acute health concerns; after-hours calls should be reserved for urgent medical problems. The advice nurse will help you determine whether emergency care is needed.

Allergy Clinic
Allergy injections are available by appointment for students who have been seen by a UHS clinician. Students who receive injections at UHS must store their allergy medication on-site.

Appointments
Students can schedule appointments online through myUHS or call during regular business hours. Same-day appointments are available for acute medical problems such as viruses, infections, and serious injuries. Appointments for routine health concerns including physicals and men’s and women’s health exams are generally available within a few days.

Billing and Fees
Penn State does not charge a health care fee to students. Only students who receive UHS services have to pay fees. UHS is now billing insurance companies and students are requested to submit their insurance information prior to or at the time of service. Students must arrange for payment of all UHS bills at the time of service. You may pay by check, cash, debit card, Visa/MasterCard/Discover, or have the charge billed to their Penn State student account. For a complete list of participating insurance companies and more information, visit https://studentaffairs.psu.edu/health/services/insurance. Students carrying the Penn State Student Insurance Plan will have their charges submitted directly to the insurance company.

Education
The health promotion staff and student volunteers sponsor workshops and health events, assist individual students, provide educational materials, publicize important health issues, lead classroom discussions, and promote good health. Topics include alcohol, tobacco and other drugs, sexual health, HIV testing and counseling, multicultural health issues, nutrition, fitness, sleep, and stress management. Resources for these topics and more are available through the UHS website by selecting “Health Penn State” at: http://healthypennstate.psu.edu.

Emergencies that warrant missing class
Students may experience an emergency, such as the death of a family member, an accident or other circumstance beyond their control that require leaving campus. Student and family services staff can help. For details, go to http://studentaffairs.psu.edu/familyservices or call (814) 863-4926.

Emergency Services
The University Ambulance Service (UAS) provides emergency care on campus 24 hours a day, seven days a week, except during the winter break. UAS is licensed by the Pennsylvania Department of Health and is staffed by a well-trained and experienced emergency staff. If you experience a serious or life-threatening medical emergency, you should dial 911. The closest medical center is Mount Nittany Medical Center, a 260-bed acute care facility with 250 physicians in 60 specialties, located two miles from campus on Park Avenue. Please note: All hospital emergency room and inpatient fees are the patient’s responsibility.

Excuses (Illness Verification)
Missing a class due to routine or less serious illnesses, such as sore throats, colds and similar health problems, does not qualify you for a formal “Verification of Illness.” In those cases, you should either e-mail or call the faculty member as soon as possible. If you experience a significant illness or injury that has resulted in academic problems, University Health Services will provide verification of care received at UHS. However, you must have a documented serious, prolonged illness or injury.

http://studentaffairs.psu.edu/health/welcome/illnessverification

Family Health Line
UHS offers an electronic newsletter, the Family Health Line, to help parents and families stay informed. Subscribe online at studentaffairs.psu.edu/health/contact/healthline. Students, parents, and families can also stay up-to-date with Facebook (Penn State University Health Services) and Twitter (@PSU_UHS).

Hours
The UHS clinic is open: Monday, Tuesday, Thursday, and Friday, 8:00 a.m. to 5:00 p.m. and Wednesday, 9:00 a.m. to 5:00 p.m. During fall and spring semesters, UHS is open most Saturdays 11:00 a.m. to 3:00 p.m. The telephone advice line is available 24/7 at (814) 863-4463; ambulance service is available by dialing 911.

Immunizations/Health History Records
All incoming undergraduate and graduate Penn State students must provide proof of immunization against measles, mumps and rubella. In accordance with Pennsylvania state law, students living in University housing must also provide proof of the meningococcal conjugate vaccine (MCV4), which protects against infections cause by serogroups A, C, W, and Y.

Using the two-step process outlined on the University Health Services website (studentaffairs.psu.edu/health/immunizations/), students can submit their information to myUHS using their Penn State access credentials to log in.

Step 1: PRINT and TAKE a copy of the Penn State Immunization Verification Form to your healthcare provider for completion.

Step 2: Log in to myUHS and upload images of the completed Penn State Verification Form and, if applicable, any positive antibody titer blood test results.

Immunization requirements are applicable to ALL incoming students at all Penn State campuses. Students must submit the Penn State Immunization Verification Form prior to their arrival to campus; the form only needs to be submitted once.

In addition to the required vaccines, Penn State also strongly recommends that students receive the following vaccines: serogroup B meningococcal, varicella (chicken pox), tetanus-diphtheria-pertussis (Tdap), hepatitis B, hepatitis A, human papillomavirus (HPV), pneumococcal, and an annual
Alcohol Laws in Pennsylvania

This is a general summary of several alcohol laws in Pennsylvania. For more details about each law and for information about additional alcohol laws, visit legis.state.pa.us.

Underage Drinking
The legal drinking age is 21. Underage drinking is illegal. It is also illegal for anyone under 21 years of age to attempt to purchase, consume, possess, or knowingly and intentionally transport any liquor, malt or brewed beverage. Penalties may include:

<table>
<thead>
<tr>
<th>Penalty</th>
<th>1st Offense</th>
<th>2nd Offense</th>
<th>Subsequent Offense</th>
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</thead>
<tbody>
<tr>
<td>Fine</td>
<td>0–$500</td>
<td>0–$1000</td>
<td>0–$1000</td>
</tr>
<tr>
<td>Jail</td>
<td>0–90 days</td>
<td>0–90 days</td>
<td>0–90 days</td>
</tr>
<tr>
<td>License Suspension</td>
<td>90 days</td>
<td>1 year</td>
<td>2 years</td>
</tr>
</tbody>
</table>

By law, the State College Police Department and University Police are required to notify parents or guardians of all underage drinking violations.

Carrying False I.D.
It is illegal for anyone under 21 to possess an identification card falsely identifying that person by name, age, date of birth, or photograph as being 21 or older or obtain or attempt to obtain liquor, malt, or brewed beverage by using the identification card of another or by using an identification card that has not been lawfully issued to or in the name of the person who possesses the card.

<table>
<thead>
<tr>
<th>Penalty</th>
<th>1st Offense</th>
<th>2nd Offense</th>
<th>Subsequent Offense</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fine</td>
<td>0–$300</td>
<td>0–$500</td>
<td>0–$500</td>
</tr>
<tr>
<td>Jail</td>
<td>0–90 days</td>
<td>0–1 year</td>
<td>0–1 year</td>
</tr>
<tr>
<td>License Suspension</td>
<td>90 days</td>
<td>1 year</td>
<td>2 years</td>
</tr>
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Public Drunkenness
It is illegal to appear in any public place under the influence of alcohol to the degree that you may endanger yourself or other persons or property, or annoy others in your vicinity.

<table>
<thead>
<tr>
<th>Penalty</th>
<th>1st Offense</th>
<th>2nd Offense</th>
<th>Subsequent Offense</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fine</td>
<td>0–$500</td>
<td>0–$1000</td>
<td>0–$1000</td>
</tr>
<tr>
<td>Jail</td>
<td>0–90 days</td>
<td>0–90 days</td>
<td>0–90 days</td>
</tr>
</tbody>
</table>

flue vaccine. University Health Services holds vaccination clinics for students prior to the flu season each fall.

Insurance
UHS participates with most major health insurance companies. Penn State requires all international students to have health insurance and likewise, is moving in the direction of requiring all domestic students to have health insurance that meets specific requirements. In preparation for this requirement, we ask that students submit their current health insurance information through LionPATH. For an updated list of participating insurance companies and more information about requirements for adequate insurance and waiver standards, please see studentaffairs.psu.edu/health/services/insurance/.

If your current health insurance does not meet these requirements, you are highly encouraged to purchase student health insurance through the Penn State Student Health Insurance Plan (SHIP). SHIP offers students high-coverage health insurance at a competitive price and is recognized widely within the United States. Health care visits at the Student Health Center have no copay with SHIP and the insurance deductible is waived. SHIP is also accepted by many providers in Campus communities. Check the UHS website for more information and enrollment dates.

Nutrition Clinic
By appointment only. See studentaffairs.psu.edu/health/wellness/nutritionClinic.shtml

Pharmacy
The on-site pharmacy will fill written, original prescriptions from a UHS clinician or from your student’s hometown clinician. Students may either bring written prescriptions to the UHS pharmacy or ask the prescribing clinician to fax it to 814-863-5371. UHS does not accept prescriptions by phone from clinicians or pharmacies. Prescription services and over-the-counter medications and health products are available at the UHS pharmacy at a special rate to Penn State students. Once UHS receives a written prescription, students can refill prescriptions online or by calling our automated refill system. The UHS Pharmacy does accept some prescription cards. See our website for a list (studentaffairs.psu.edu/health/services/pharmacy/insurancecontracts.shtml).

Physical Therapy
Full physical therapy services are available by appointment. Direct access (self-referral) is available to patients who meet the criteria. Check with your insurance provider to confirm direct access allowance.

Psychological Services
Counseling and Psychological Services (CAPS) is also housed in the Student Health Center. UHS and CAPS collaborate and cross-refer as appropriate for patients. For more information on CAPS refer to page 21.

Travel Clinic
The UHS Travel Clinic provides information, immunizations, and consultation to international travelers. The Travel Clinic is open to Penn State students, faculty, staff, and spouses. See http://studentaffairs.psu.edu/health/services/clinicalServices/travelClinic.shtml

Volunteer Opportunities
If a Penn State student is interested in health care and helping others, UHS offers many opportunities to become involved. Volunteer opportunities are available in emergency medical services, clinical services, health promotion and education, and physical therapy.

X-Ray/Ultrasound
UHS offers convenient digital X-ray and ultrasound services. Patients must have an order from either a UHS health care provider or an outside health care provider.
Driving Under the Influence (DUI)

It is illegal for anyone under 21 to drive a vehicle with a blood alcohol content of .02 or higher, and it is illegal for those 21 and older to drive with a blood alcohol content of .08 or higher. A first-time offense individual, under certain circumstances, may qualify for an Accelerated Rehabilitative Disposition (ARD) program.

If a person is convicted of a DUI when under 21, with a blood alcohol content below .16%, possible penalties include:

<table>
<thead>
<tr>
<th>Penalty*</th>
<th>1st Offense</th>
<th>2nd Offense</th>
<th>Subsequent Offense</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fine</td>
<td>$500-$5,000</td>
<td>$750-$5,000</td>
<td>$1,500-$10,000</td>
</tr>
<tr>
<td>Jail</td>
<td>48 hours - 6 months</td>
<td>30 days - 6 months</td>
<td>90 days - 5 years</td>
</tr>
<tr>
<td>License Suspension</td>
<td>1 year</td>
<td>1 year</td>
<td>1.5 years</td>
</tr>
<tr>
<td>Other: Alcohol Highway Safety School</td>
<td>1 year Ignition Interlock License</td>
<td>1 year Ignition Interlock License</td>
<td></td>
</tr>
<tr>
<td>Court Reporting Network File</td>
<td>Alcohol Highway Safety School</td>
<td>Court Reporting Network File</td>
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</tr>
<tr>
<td>Court Reporting Network File</td>
<td></td>
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</table>

*Penalties differ based on age, blood alcohol content and other factors.

Note: If a student is from a state other than PA and the home state is part of the national compact on DUI enforcement (46 states are), the student must fulfill these penalties in PA and his/her license from the home state will be suspended, if applicable.

Public Urination and Defecation Ordinance

It is illegal to urinate or defecate in/on a public place, private property where the public is admitted; private property without consent of the owner. It is illegal to urinate or defecate in any public place other than in an appropriate sanitary facility or fail to clean, remove, or dispose of it properly. Violations are summary offenses with a fine of not less than $750 for the first offense and $1,000 for any subsequent offense plus court costs for each violation.

Penn State’s Alcohol and Illegal Substances Policy in the Residence Halls

1. The possession or use of alcoholic beverages is prohibited in all Penn State on-campus undergraduate residence hall buildings including Nittany Apartments and Eastview Terrace for students of any age.

2. It is a violation of state law and University policy for a student under 21 years of age to attempt to purchase, consume, possess, or transport alcoholic beverages. It is unlawful to sell, furnish, and give alcoholic beverages or to permit alcoholic beverages to be sold, furnished or given to any minor.

3. It is against residence hall policy for there to be any tailgating activities in the residential quad areas or residence hall parking lots where alcoholic beverages are being served on any football game/event weekend including all home football games, Football Eve, Fourth Fest, and the spring Blue and White Weekend. Students tailgating with alcoholic beverages in these defined areas will be confronted and will likely be charged with “open containers in an unauthorized area.”

4. Residents will be held responsible for activities that occur in their rooms, and will be referred to the Office of Residence Life, the Office of Student Conduct, and/or University Police if guests are violating the on-campus alcohol policies listed above.

5. Failure to comply with the direction of or to present identification to a University Official acting in the performance of their duties is a violation of the Code of Conduct and will result in a referral to the Office of Residence Life or the Office of Student Conduct.

6. It is against the Code of Conduct to supply false information, such as name, age, etc. to University Officials who are acting in the performance of their duties.

Illegal Substances (Drugs)

1. It is a violation of state and University policy to illegally possess, use, distribute, manufacture, sell or be under the influence of other drugs. Students who violate this policy will be referred to the Office of Residence Life, the Office of Student Conduct, and/or University Police.

2. It is against residence hall policy for a student to be in a residential area (room, common area, common building, building entryway, or quad area immediately adjacent to the residence halls) and in the presence of an illegal substance. Students who are in the presence of an illegal substance in these areas will be referred to the Office of Residence Life, the Office of Student Conduct and/or University Police.
Marijuana Laws

Possession of Marijuana
A person is unlawful when unknowingly, knowingly, or intentionally possesses marijuana (Hashish), a Schedule I substance, and is not authorized by law to possess such substance, as outlined under the Controlled Substances, Drugs, Device and Cosmetic Act of 1972.

Persons engaged in such activity will most likely face criminal charges and a violation of the Student Code of Conduct. The charges for marijuana possession include:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Charge</th>
<th>Jail Time</th>
<th>Fine</th>
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<tbody>
<tr>
<td>30 grams or less</td>
<td>Misdemeanor</td>
<td>30 days</td>
<td>0–$500</td>
</tr>
<tr>
<td>Over 30 grams</td>
<td>Misdemeanor</td>
<td>1 year</td>
<td>0–$5,000</td>
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Possession of Drug Paraphernalia
A person is unlawful when he/she possesses, with the intent to use, drug paraphernalia that is used for packaging, manufacturing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance in violation of the Controlled Substances, Drugs, Device and Cosmetic Act of 1972.

Pennsylvania’s Medical Marijuana Act
Pennsylvania’s Medical Marijuana Act went into effect on May 17, 2016. However, marijuana in any form remains a prohibited controlled substance under federal law, and therefore the possession, cultivation, and use by individuals remain illegal under federal law. The Pennsylvania Medical Marijuana Act conflicts with federal criminal laws governing controlled substances, as well as federal laws requiring institutions receiving federal funds, by grant or contract, to maintain drug-free campuses and workplaces. Penn State receives federal funding that would be in jeopardy if those federal laws did not take precedence over state law. Therefore, the use and/or possession by individuals of marijuana in any form and for any purpose continues to violate applicable University policies, and any student or employee who violates such policies will be subject to disciplinary sanctions.

State College Marijuana Ordinance
The laws regarding marijuana possession on campus differ from those in State College Borough. Effective September 1, 2016, State College Borough Ordinance 2078 gives police officers the option to charge an individual with a summary offense, instead of a misdemeanor, for possession of a small amount of marijuana within the Borough police jurisdiction. Under the ordinance, police can charge an individual in possession of 30 grams or less of marijuana with a summary offense that carries a fine of $250. Police can also charge an individual who is caught using marijuana with a summary offense that carries a fine of $350. Police can charge an individual who is caught possessing/using marijuana paraphernalia with a summary offense. Because Penn State receives federal funding, the University Police must still follow federal and state laws that consider marijuana use and possession a misdemeanor when such use or possession occurs on campus.

Students using or possessing marijuana on or off campus are subject to disciplinary sanctions from the Office of Student Conduct. Code of Conduct sanctions are separate from any legal charges and can be generated whether a student receives a summary offense, state, or federal charges.

The Student Rights and Responsibility Section provides additional insight into the Student Code of Conduct.

Penn State SAFE and Penn State AWARE are interactive, online programs incoming students are required to complete. Penn State SAFE provides information about alcohol, the alcohol laws in Pennsylvania, and Penn State’s alcohol and other drug policy. Penn State AWARE provides information about sexual assault, the sexual violence laws in Pennsylvania, and Penn State’s resources for victims of sexual violence.

Students should complete Part 1 of Penn State SAFE and all of Penn State AWARE by:
- June 28, 2017 (summer students)
- August 21, 2017 (fall students)
- January 8, 2018 (winter students)

Visit edge.psu.edu/firstyear for details.
Penn State University Police
Eisenhower Parking Deck
814-863-1111

Law Enforcement on Campus
University Police are responsible for the protection of students, faculty, staff and guests of Penn State. Officers are also charged with the protection of life, property and maintenance of order on the University Park campus as well as the enforcement of all Pennsylvania laws and University regulations.

University Police officers have full law enforcement authority and criminal investigative responsibility for the campus. University Police Officers are commissioned under the Administrative Code of 1929 and the Municipal Police Officers Education and Training law (Act 120 of 1974) and have the same authority as municipal police officers in the Commonwealth, being authorized to carry firearms and are empowered to make arrests.

The department consists of 51 armed, sworn Police Officers and supervisory staff, nine Assistant Police Officers, six Police Dispatchers, and one Property Protection Guard. These employees provide protection and service 24 hours a day, 365 days a year. Police Officers are assigned to mobile, motorcycle, bicycle and foot patrols. In addition to the full-time staff, student Auxiliary Officers aid in fulfilling the mission. Students are used most frequently for security services and special events. Auxiliary Police is a uniformed student division within the University Police.

Physical Security
University Police and the Office of Physical Plant partner together in the program which provides professional security and fire alarm protection services to the University community consistent with the University’s mission, culture, and resources in order to facilitate a safe and secure campus environment.

Reporting Crimes
Together we all play a role in keeping the community at Penn State University safe. We encourage citizens to report crimes promptly and we offer several different means to make a report. To report a crime or suspicious activity, call University Police at 814-863-1111 or online via our website, Report-A-Crime at police.psu.edu. Remember, “If You See Something, Say Something.”

Emergency Telephones
To assist with expedient reporting, emergency phones have been installed at various locations around campus. A direct line to University Police is available on the phones located outside most residence halls. These two types of phones require the user to either lift the receiver or push a red button. Once the phone is activated, it will immediately ring at University Police. The location will then be recorded and action will be taken.

Safe Walk Service
The Safe Walk Service 814-865-WALK (9255) is designed to provide walking accompaniment to Penn State students, faculty and staff who may feel unsafe walking alone on campus at night. Mobile transport may also be provided to augment the walking service, when appropriate. The Safe Walk Service operates out of the Auxiliary Police, which is a uniformed student division within the University Police. Uniformed student employees who carry police radios, will walk Penn State students, faculty and staff from one on-campus location to another, and to within reasonable walking distance off-campus. Accompaniments are available from dusk to dawn 365 days a year. Mobile transports will be sent at the discretion of the Safe Walk Dispatcher and are free of charge. Reasons for sending a mobile transport may include, but are not limited to, location of the caller and the distance to the destination, availability of walkers, and weather conditions. Mobile transports are generally limited to a one-mile radius of central campus.

PSUAlert
PSUAlert is an emergency notification service for Penn State students, faculty and staff that allows the University to send text and/or voice messages to your cell phone in the event of an emergency (such as campus emergencies, weather-related closings, delays, and other alerts). After you register for a Penn State access account, add your cell phone number and other emergency contact information to PSUAlert by visiting psualert.psu.edu. All students, faculty and staff automatically will receive PSUAlert messages at their Penn State email address.

Emergency Planning and Procedures
The University has developed plans to address emergencies that could impact operations. These include plans for power outages, inclement weather, acts of terrorism or aggression, and infectious diseases through coordination with local agencies and organizations. As an ongoing process, these plans are updated to address necessary provisions for students, faculty and staff.

Behavioral Threat Management
In order to extend our efforts on emergency preparedness and prevention, Penn State University has established a Behavioral Threat Management Team. The objective of the Behavioral Threat Management Team (BTMT) is to put in place a structured process for evaluating potentially threatening situations that occur at the University. The team is comprised of multi-disciplinary members from around the University community. If you would like further information about the BTMT please visit their website at BTMT.psu.edu.

Crime Statistics
Criminal statistics are reported to the Pennsylvania State Police for annual publication in Crime in Pennsylvania, the Uniform Crime Report of the Commonwealth. The statistics are also available in the U.S. Department of Justice Publication, Crime in the United States, which is available at all public libraries and most law enforcement agencies within the United States. Crime Statistics are also available by writing to University Police, The Pennsylvania State University, 30 Eisenhower Parking Deck, University Park, PA 16802-2116 or can be accessed on the internet at www.police.psu.edu.
Crime Prevention Programs
In an effort to promote community awareness, it is the desire of University Police to establish a working relationship with the Penn State community. This is accomplished through a variety of public education programs and services. To request a program, please contact the Crime Prevention and Community Education Office at 814-865-5871. Some of the programs and services that University Police offer are:

Acts of Intolerance Jeopardy Game:
This interactive Jeopardy game is a fun way to encourage students to participate in teams and learn about racism, sexism, ableism, and religious oppression.

Alcohol Awareness:
A presentation is given on the effects of alcohol and the laws and consequences. Fatal vision goggles are used as part of this presentation.

Bicycle Rodeos:
Bicycle officers provide information on bicycle rules and safety, as well as demonstrating various riding techniques.

Blurred Lines/DUI Awareness:
A presentation is given on Driving under the Influence (DUI), including laws, detection, arrest procedures, and prosecution. Participants are able to observe officers demonstrate actual field sobriety tests that are given to intoxicated motorists in the course of the officer’s duty.

Domestic Violence:
The program provides awareness and statistical information on the common challenges victims face with relationship/domestic violence.

Drug and Alcohol Match Game:
This interactive game is a fun way to encourage students to participate and learn about drug and alcohol use.

Drug Awareness and Recognition:
The program focuses on the various narcotics that are used, their effects on persons and society, laws governing narcotics and various statistics in regards to usage and costs to society.

Identity Theft:
Officers will present information and precautions to be taken to minimize the risk of becoming the victim of identity theft.

Office Interviews on Any Topic:
Officers are available for interview by persons seeking information for speeches, papers, or news articles. Appointments are preferred.

Operation ID/Engraving:
University Police provide engraving tools and instruction to persons interested in marking and identifying valuable items.

Rape Aggression Defense (RAD):
RAD is a comprehensive self-defense system for women. The program includes awareness, prevention, risk reduction and avoidance, as well as options available to women during a confrontation or attack.

Ride-A-Long:
Participants may ride or walk with an officer on routine patrol for up to a two-hour period to gain firsthand knowledge of police procedures and operations.

Self Awareness & Familiarization Exchange (SAFE):
University Police provide SAFE, a self defense awareness and familiarization exchange for women. It is taught by certified SAFE instructors. It is not a physical defense program, but rather a method of distributing crime prevention information for individual study.

Sexual Assault Prevention:
Issues involving sexual assault and corresponding relevant statistics are presented.

Stay Safe: Surviving an Active Shooter:
None of us want to be confronted by a person with a gun on campus, but campus shootings do happen. What would you do if you heard shots coming from outside of your classroom or worse yet, what if someone with a gun came into your classroom or office and began to fire? Would you know what to do? How to act? How to deal with your fears so you could save your own life and the lives of those around you? In an emergency situation, it is best to stay calm and be prepared. Participants who attend this program will know how to answer these questions or where to find the necessary resources.

Your Law Enforcement on Campus:
Officers are available to discuss police procedures and services available from the department.

Frequently Asked Questions

Where is the University Police Department located?
University Police is located in the Eisenhower Parking Deck.

Should students call 911 or 3-1111 in an emergency?
By calling 911 or 3-1111 students can summon police, fire and/or EMS assistance to the location.

What if students have questions about campus safety?
University Police is open 24 hours a day, 365 days a year. At all times, there is a supervisor on duty. University Police can be reached at 814-863-1111 (emergency) and 814-865-1864 (business).

What resources are available for victims of crime?
University Police has a Victim Resource Officer who specializes in assisting victims of crime with finding the programs and services that are available here at Penn State. Contact the Victim Resource Officer, Detective Vicki Litzinger at 814-863-0823.
The following annual security report provides crime statistics for selected crimes that have been reported to local police agencies or to campus security authorities. The statistics reported here generally reflect the number of criminal incidents reported to the various authorities. The statistics reported for the sub-categories on liquor laws, drug laws, and weapons offenses represented the number of people arrested or referred to campus judicial authorities for respective violations, not the number of offenses documented. This report complies with 20 U.S. Code Section 1092 (f).

### VAWA Offenses

<table>
<thead>
<tr>
<th>Offense</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
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<tr>
<td>On-Campus Property</td>
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</tr>
<tr>
<td>Public</td>
<td>0</td>
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</tr>
<tr>
<td>Non-Campus</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Residence Hall</td>
<td>10</td>
<td>35</td>
<td>1</td>
</tr>
<tr>
<td>Hall</td>
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<td>0</td>
<td>0</td>
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<tr>
<td>Total On-Campus</td>
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<tr>
<td>Off-Campus Property</td>
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<tr>
<td>Non-Campus</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Residence Hall</td>
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<td>19</td>
<td>2</td>
</tr>
<tr>
<td>Hall</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total Off-Campus</td>
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<td>19</td>
<td>2</td>
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<tr>
<td>VAWA Offenses</td>
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<tr>
<td>Domestic Violence</td>
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<td>Dating Violence*</td>
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<td>Stalking</td>
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<td>Drugs</td>
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<td>(R) Race</td>
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<td>(S) Sexual Orientation</td>
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<tr>
<td>(G) Gender</td>
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<tr>
<td>(G) Gender Identity</td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

* 2013 and 2014 statistics have been revised as of October 1, 2016 to correct misclassifications. ** 2013 and 2014 referral data has been revised as of October 1, 2016 to reflect subsequent arrests of same previously referred individuals.
Student Employment

Are there job opportunities on campus?

More than 1,000 students work on campus with Food Services, Penn State Bakery, Bryce Jordan Center, Housing, Commons Desks, Residence Life and Hospitality Services. Students can work between ten and twenty hours a week with a flexible schedule that works around class schedules. Benefits include an attractive starting salary, merit increases, on-the-job training, and advancement opportunities. For more information, please visit www.abshr.psu.edu.

Other Employment Information

<table>
<thead>
<tr>
<th>Office</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office of Human Resources</td>
<td>Wage payroll positions throughout Penn State are listed ohr.psu.edu</td>
</tr>
<tr>
<td>Sustainability Institute</td>
<td>Eco-Reps and other opportunities sustainability.psu.edu</td>
</tr>
<tr>
<td>Office of Student Aid</td>
<td>Wage payroll positions and resources are provided <a href="http://studentaid.psu.edu/types-of-aid/work-study-and-employment/other-opportunities#penn-state-university-park">http://studentaid.psu.edu/types-of-aid/work-study-and-employment/other-opportunities#penn-state-university-park</a></td>
</tr>
<tr>
<td>University Libraries</td>
<td>Wage payroll and work-study employment opportunities are listed <a href="http://www.libraries.psu.edu/psul/jobs/part_time_employment.html">http://www.libraries.psu.edu/psul/jobs/part_time_employment.html</a></td>
</tr>
<tr>
<td>Housing</td>
<td>201 Johnston Commons Assignment Office: 814-865-7501 <a href="http://www.housing.psu.edu">www.housing.psu.edu</a> <a href="mailto:assignmentoffice@psu.edu">assignmentoffice@psu.edu</a> <a href="http://www.facebook.com/pennstateoncampuslivingUP">www.facebook.com/pennstateoncampuslivingUP</a></td>
</tr>
<tr>
<td>Residence Life</td>
<td>201 Johnston Commons 814-863-1710 <a href="http://www.studentaffairs.psu.edu/reslife">www.studentaffairs.psu.edu/reslife</a></td>
</tr>
<tr>
<td>Food Services</td>
<td>Residential Dining 814-863-1255 <a href="http://www.foodservices.psu.edu">www.foodservices.psu.edu</a></td>
</tr>
<tr>
<td></td>
<td>Retail Dining 814-865-7623 <a href="http://www.hubdining.psu.edu">www.hubdining.psu.edu</a></td>
</tr>
<tr>
<td>id+ Office</td>
<td>21 HUB-Robeson Center 814-865-7590 <a href="http://www.idcard.psu.edu">www.idcard.psu.edu</a> <a href="mailto:idcard@psu.edu">idcard@psu.edu</a></td>
</tr>
</tbody>
</table>

How can I find out about work-study jobs available on-campus?

Contact the Office of Student Aid at 814-865-6301 or visit their website at http://studentaid.psu.edu/types-of-aid/work-study-and-employment/work-study/about/.

Transportation Services

University Parking Office
Eisenhower Parking Deck
814-865-1436
http://www.transportation.psu.edu/

There are many different ways you can get to and around the Penn State campus. You can bicycle. Drive. Take the Campus Shuttle. Ride the CATA bus. And where do you park your vehicles? There are so many options—and so many schedules, maps, and rules to understand.

<table>
<thead>
<tr>
<th>Transportation</th>
<th>Website</th>
<th>Telephone number</th>
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</thead>
<tbody>
<tr>
<td>Amtrak</td>
<td><a href="http://www.amtrak.com">www.amtrak.com</a></td>
<td>1-800-USA-RAIL</td>
</tr>
<tr>
<td>CATA Bus</td>
<td><a href="http://www.catabus.com">www.catabus.com</a></td>
<td>814-238-CATA(2282)</td>
</tr>
<tr>
<td>Greyhound</td>
<td><a href="http://www.greyhound.com">www.greyhound.com</a></td>
<td>1-800-231-2222</td>
</tr>
<tr>
<td>MegaBus</td>
<td>us.megabus.com/</td>
<td>1-877-462-6342</td>
</tr>
<tr>
<td>University Park Airport</td>
<td><a href="http://www.universityparkairport.com/">www.universityparkairport.com/</a></td>
<td>814-865-5511</td>
</tr>
</tbody>
</table>

This publication is available in alternative media upon request. The University is committed to equal access to programs, facilities, admission and employment for all persons. It is the policy of the University to maintain an environment free of harassment and free of discrimination against any person because of age, race, color, ancestry, national origin, religion, creed, service in the uniformed services (as defined in state and federal law), veteran status, sex, sexual orientation, marital or family status, pregnancy, pregnancy-related conditions, physical or mental disability, gender, perceived gender, gender identity, genetic information or political ideas. Discriminatory conduct and harassment, as well as sexual misconduct and relationship violence, violates the dignity of individuals, impede the realization of the University’s educational mission, and will not be tolerated. Direct all inquiries regarding the nondiscrimination policy to Dr. Kenneth Lehrman III, Vice Provost for Affirmative Action, Affirmative Action Office, The Pennsylvania State University, 328 Boucke Building, University Park, PA 16802-5902, Email: kfl2@psu.edu, Tel: (814) 863-0471. UD Ed. STA 17-161
All In: Penn State’s Commitment to Diversity and Inclusion

Penn State Values

INTEGRITY: We act with integrity and honesty in accordance with the highest academic, professional, and ethical standards.

RESPECT: We respect and honor the dignity of each person, embrace civil discourse, and foster a diverse and inclusive community.

RESPONSIBILITY: We act responsibly, and we are accountable for our decisions, actions, and their consequences.

DISCOVERY: We seek and create new knowledge and understanding, and foster creativity and innovation, for the benefit of our communities, society, and the environment.

EXCELLENCE: We strive for excellence in all our endeavors as individuals, an institution, and a leader in higher education.

COMMUNITY: We work together for the betterment of our University, the communities we serve, and the world.
### University Resources

#### Resources | Website | Phone Number | Page
---|---|---|---
Penn State Operator | | 814-865-4700 | -
Parents Program | parents.psu.edu | 814-863-1313 | -
Penn State Alumni Association | alumni.psu.edu | 1-800-548-5466 | 23
Student Orientation & Transition Programs | orientation.psu.edu | 814-865-4178 | 4

#### Academic Resources

| Resources | Website | Phone Number | Page |
---|---|---|---|
Registrar | registrar.psu.edu | 814-865-6357 | 8 & 14
Division of Undergraduate Studies | dus.psu.edu | 814-865-7576 | 10
Educational Equity | equity.psu.edu | 814-865-5906 | 12
Global Programs | global.psu.edu | 814-865-7681 | 13
Multicultural Resource Center | equity.psu.edu/mrc | 814-865-1773 | 12
Penn State Bookstore | psu.bncollege.com | 814-863-0205 | 13
Penn State Learning | pennstatelearning.psu.edu | 814-865-1841 | 12
Schreyer Honors College | shc.psu.edu | 814-863-2635 | 12
Student Disability Resources | equity.psu.edu/sdr | 814-863-1807 | 12
University Libraries | libraries.psu.edu | 814-865-6368 | 13
Veterans Programs | equity.psu.edu/veterans | 814-863-0465 | 12
Bursar | bursar.psu.edu | 814-865-6528 | 16
id+ Office | idcard.psu.edu | 814-865-7590 | 37
Penn State IT | ovpit.psu.edu | 814-865-4357 | 13
Software at Penn State | software.psu.edu | | |
Student Aid | studentaid.psu.edu | 814-865-6301 | 18

#### Campus Life

| Resources | Website | Phone Number | Page |
---|---|---|---|
Adult Learner Programs & Services | studentaffairs.psu.edu/adults | 814-863-7378 | 20
Athletic Ticket Office (Intercollegiate Athletics) | gopsports.com/tickets | 814-863-1000 or 800-648-8269 | 23
Bryce Jordan Center | bjc.psu.edu | 814-863-5500 | -
Campus Recreation | studentaffairs.psu.edu/recreation | 814-863-1579 | 20
Career Services | studentaffairs.psu.edu/career | 814-865-2377 | 21
Center for Character, Conscience & Public Purpose | studentaffairs.psu.edu/thecenter | 814-867-6402 | 22
Center for the Performing Arts | cpa.psu.edu | 814-863-0255 or 800-278-7849 | 23
Center for Spiritual & Ethical Development | studentaffairs.psu.edu/spiritual | 814-865-6548 | 21
Center for Women Students | studentaffairs.psu.edu/womenscenter | 814-863-2027 | 21
Food Services | foodservices.psu.edu | 814-863-1255 | 27
Fraternity & Sorority Life | greeks.psu.edu | 814-863-8065 | 22
Housing | housing.psu.edu | 814-865-7501 | 26
HUB-Robeson Center | studentaffairs.psu.edu/hub | 814-863-9755 | -
LGBTQ Student Resource Center | studentaffairs.psu.edu/lgbtqa | 814-863-1248 | 21
Off-Campus Living | studentaffairs.psu.edu/offcampus | 814-865-2346 | 27
Paul Robeson Cultural Center | studentaffairs.psu.edu/cultural | 814-865-1779 | 22
Residence Life | studentaffairs.psu.edu/reslife | 814-863-1710 | 26
Student Activities | studentaffairs.psu.edu/hub/studentactivities | 814-863-4624 | 23
Student Engagement Programs | | 814-863-0638 | 23
Student & Family Services | studentaffairs.psu.edu/familyservices | 814-863-4926 (Office) 814-863-2020 (Crisis Line) | 22
Student Legal Services | studentaffairs.psu.edu/legalservices | 814-867-4388 | 23
University Health Services | studentaffairs.psu.edu/health | 814-865-6556 | 23 & 29
24 Hour Crisis: CAN HELP Line | | 800-643-5432 (24 hours) | -
Counseling & Psychological Services (CAPS) | studentaffairs.psu.edu/counseling | 814-863-0395 | 21
Emergencies: Ambulance, Fire, and Police | | 911 or 3-1111 | -
Office of Sexual Misconduct Prevention & Response | titleix.psu.edu | 814-867-0099 | 25
Student Conduct | studentaffairs.psu.edu/conduct | 814-863-0342 | 24
University Police (Non-Emergency) | www.police.psu.edu | 814-865-1864 | 33
Transportation Services / Parking Office | transportation.psu.edu | 814-865-1436 | 37