Graduate and Professional School Application Action Plan

Provided below are some guidelines for the application process. Each of you will have your own unique goals, so please consult with a career counselor to finalize your timeline.

Fall and Spring of your Junior year
- Research areas of interest, institutions, and programs.
- Talk to advisers about application requirements.
- Register and prepare for appropriate graduate admission tests.
- Investigate national scholarships.
- If appropriate, obtain letters of recommendation.

Summer between Junior and Senior year
- Take required graduate admission tests.
- Work on your application materials.
- Visit institutions of interests, if possible.
- Write your application essay.
- Check on application deadlines and rolling admissions policies.
- For medical, dental, osteopathy, podiatry, or law school, you may need to register for the national application or data assembly service most programs use.

Fall of your Senior year
- Obtain letters of recommendation.
- Take graduate admission tests if you haven’t already.
- Send in completed applications.
- Complete the FAFSA, if required.

Spring of your Senior year
- Check with all institutions before the deadline to make sure your file is complete.
- Visit institutions that accept you. Send a deposit to your institution of choice.
- Notify other colleges and universities that accepted you of your decision so that they may admit students on their waiting list.
- Send thank-you notes to people who wrote your recommendation letters, informing them of your success.