

**Recognized Student Organization**  
**Advisor Approval Form**

Today's Date: \_\_\_\_\_

<b>Information</b>
Advisor Name (printed):
Department:
Work Address:
Work Phone:
Work Email:
Student Organization Name*:

\*If you are a new advisor for multiple organizations, individual forms must be submitted

**Important Notice**

As a student organization advisor, you are designated as a Campus Security Authority (CSA). Please review the information regarding the roles and responsibilities of a CSA and complete the Cleary Act training which can be found online at <https://studentaffairs.psu.edu/get-involved/student-organizations/advisor-resources>

By signing below on the Advisor line, I am agreeing to serve as the Advisor to the student organization listed above at The Pennsylvania State University's University Park campus and recognize, understand, and accept the responsibilities, policies and procedures as outlined in the student organization's constitution, the Advisor Manual, and Policies and Rules for Student Organizations. Additionally, non-exempt employees must obtain their supervisors signature to inform them of this role. I will carry out these duties, policies, and procedures to the best of my ability.

**Required Signatures (for approval):**

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Advisor's Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*supervisor signature only required for non-exempt staff

*Retain a copy for your records*  
*Upload to New Org Request /or/ Advisor Change Request Form*