PennState
Student Affairs

HUB-Robeson Center
CARD SWIPE ACCESS REQUEST

Organization Name

HUB Office Address Date submitted

President's Name PSU ID E-mail

NAME (use full name)	**PSU ID (ex: 912345678)**	**PSU E-MAIL**

The Id+ card will be used to access student offices in the HUB-Robeson Center. Security of the office is the responsibility of the card holder accessing the office and is liable for any damage or loss of equipment. A person is not allowed to use another person's Id+ card to gain access to a student organization office.

Card access privileges may be revoked at the request of the organization's presiding officer or by the Senior Director of the HUB-Robeson Center.

I have read and agreed to the above guidelines

President's Signature

Email completed form to Sona Mkrtchyan at: sbm6665@psu.edu